Minutes
Regional Planning Affiliate 13 – Policy Board and Technical Committee
Wednesday May 27, 2026 – 2:00 p.m.
ZOOM
Meeting ID: 832 7241 3295
Passcode: 563252

1. **Call to Order.** Past Technical Committee Chair JD King called the meeting to order at 2:05 p.m.

2. **Roll Call.** DeBord took roll call.

    a. **Policy Board:** Alex Burton, Rob Claussen, Tim Fridolph, AJ Lyman, Todd Maher, Bernard Pettinger, and Jeff Shearer were present. A quorum was present.
    b. **Technical Committee:** Dan Davis, JD King, John Lund, AJ Lyman, and Lisa Kotter were in attendance. A quorum was present.
    c. **SWIPCO Staff:** Danielle Briggs, Tammy DeBord, and Chris Parks were present.
    d. **Others in attendance:** Scott Suhr with the Iowa DOT and Rachel Goettsch with MAPA.

3. **Approve Agenda.** Maher moved to approve the agenda, and Pettinger seconded. Motion passed with all ayes.

4. **Approve December 10, 2025 Minutes.** Pettinger moved to approve the minutes of the December 10, 2025 meeting. Lyman seconded. Motion carried.

5. **Election of Officers.**

    a. **Technical Committee.** King moved to re-elect Trent Wolken as Chair and Dan Davis as vice chair. Lyman seconded the motion. Motion carried.
    b. **Policy Board.** Pettinger moved to elect Gary McClarnon chair of the policy board. Maher seconded. Motion carried. Claussen moved to elect Bernard Pettinger as vice chair. Burton seconded. Motion passed unanimously.

6. **Review and Approve FY27 Transportation Planning Work Plan (TPWP).** DeBord explained the purpose of the TPWP, that it is an annual plan that tells Iowa DOT, FHWA, and FTA what work the RPA plans to accomplish over the next year. That includes administration of the RPA, planning documents like the TPWP, TIP, PPP, PTP, LRTP, and special projects.

    a. **Technical Committee.** Lyman moved the technical committee recommend approval of the TPWP to the policy board. King seconded the motion. Motion carried with all ayes.
    b. **Policy Board.** Burton moved the policy board approve the TPWP. Maher seconded the motion. The motion passed with all ayes.

7. **Approve FY27 STBG Applications (SWIPCO).** One Surface Transportation Block Grant application was received by SWIPCO. This is the same annual allocation SWIPCO requests for help with funding the RPA work. It is for $8,000, with a $2,000 match.

a. **Technical Committee.** King moved to recommend approval of the SWIPCO STBG application. Davis seconded the motion. Motion passed with all ayes.
b. **Policy Board.** Claussen moved to approve the SWIPCO STBG application for FY27. Burton seconded and the motion carried.

8. **Review and Approve Draft Transportation Improvement Plan (TIP).** DeBord explained the TIP was not ready for the meeting and she would send it out as soon as possible.

9. **Safe Streets For All.** Rachel Goettsch with MAPA, RPA 18 explained the Safe Streets for All plan is a joint plan for RPA 13 cities of Atlantic, Clarinda, Red Oak, and Shenandoah; and RPA 18 cities of Glenwood, Harlan and Missouri Valley. The plan has been underway for the last year, and is in it's public comment period until June 1. Public comments will be incorporated into the plan then they will be sent to the cities to adopt with a resolution.

10. **Current Projects.** DeBord shared that RPA 13 had their review with the DOT that takes place approximately once every five years. Recommendations included adding small communities as voting members to the RPA TC or PB, adding more detailed project information on projects in the TIP that are under construction or going to bid, and to spend down the STBG balance.

11. **Small Community and Public Comments.** None received.

12. **Other Business.** Suhr gave an update on DOT projects within the region.

13. **Adjourn.** Burton moved to adjourn the meeting at 2:34 p.m. Claussen seconded.