

**Minutes**  
**Regional Planning Affiliate 13 – Policy Board and Technical Committee**  
**Wednesday December 10, 2025 – 2:00 p.m.**  
**ZOOM**  
**Meeting ID: 891 1922 0283**  
**Passcode: 347770**

1. **Call to Order.** Former Chair King called the meeting to order at 2:06 p.m.
2. **Roll Call.** DeBord took roll call. A quorum was present.
  - a. **Technical Committee:** Karen Albert, JD King, Lisa Kotter, John Lund, and AJ Lyman were in attendance.
  - b. **Policy Board:** Alex Burton, Grace Garrett, Lisa Kotter, AJ Lyman, and Bernard Pettinger were in attendance.
  - c. **SWIPCO:** Tammy DeBord and Chris Parks.
3. **Approve Agenda.** Lyman moved to approve the agenda. Pettinger seconded. Motion carried.
4. **Approve July 14, 2025 Minutes.** Kotter moved to approve the minutes of the July 14, 2025 meeting, and Burton seconded. The motion passed.
5. **Review and Approve TIP Amendment for Page County project 53331. Amendment is to change funding from STBG to FM.** King explained that the project needs deleted from the TIP because the funding source will change from STBG to Farm to Market funds.
  - a. **TC Committee.** Lyman moved for the Technical Committee to recommend the amendment as presented. Albert seconded. Motion carried.
  - b. **Policy Board.** Pettinger moved the policy board approve the amendment to the TIP as presented. Garrett seconded. The motion passed with all ayes.
6. **STBG Application.** DeBord said the application for STBG funds will be distributed to the board and put on the SWIPCO website Monday Dec. 15. The application period is through February 13, 2026. For FY30, approximately \$10,895, 973 will be available. She also reminded the board that the funds must be fiscally constrained. Maps showing STBG eligible routes are available on the DOT website. They must be federal routes or major collectors.
7. **TAP Application.** DeBord shared the TAP (Transportation Alternatives Program) application will be available starting Dec. 15, and the application period is through Feb. 13, 2026. Up to \$400,000 is available, with funding split 80% federal, 20% local match. Projects should be shovel ready.
8. **Safe Streets For All – Atlantic, Clarinda, Red Oak, Shenandoah.** DeBord gave an update on the SS4A.
  - a. The STAG group has met twice to gather input, and all community information gathering sessions were held.
  - b. The traffic and safety maps are completed

- c. Next meeting will be in February 2026, please plan to attend.
- d. When completed this plan will be helpful to have for potential future grant funding.

**9. Current Projects.**

- a. John, Mark, and Ashley have been meeting and started research and surveys for the plan on medical transportation obstacles for the DOT.

**10. Small Community and Public Comments.**

- a. The group thanked Grace Garrett for her years on the board. This is her last meeting as mayor.

**11. Other Business.** None presented.

**12. Adjourn.** Kotter moved to adjourn the meeting, and Garrett seconded. The meeting was adjourned at 2:22 p.m.