

**Southwest Iowa Planning Council
Safety Committee Meeting
Thursday, June 10, 2025, 1:30 p.m.
SWIPCO Conference Room, 1501 SW 7th Street Atlantic**

MINUTES

1. **Call to Order.** SWIPCO Safety Coordinator Mike Ballinger called the meeting to order at 1:30 p.m.
2. **Roll Call.** Committee members present: John McCurdy, Daurine Petersen, Mike Ballinger, Mark Lander, Tracy Clark, Brandie McFarland, Chris Parks.
3. **Review Incidents and Accidents.** Ballinger shared a list of recent incidents/accidents. Greg Bjstrom with multiple accidents. Mak Phippen accident with a Jeep. Pete Menke bridge accident. Matt Jacobsen Park Place accident.
4. **Key Card Lock Boxes.** The recent passing of Doug Klahn at the SWITA Council Bluffs building brought up the need for a key card to be placed in a keypad protected lockbox in case of emergencies. A keypad number could be given to emergency personnel to get to the card and access the building at all hours. This also should be done for SWIPCO main office.
5. **Training on stroke and heart attack warning signs.** The value of some stroke and heart attack warning sign training was discussed. This could be done for drivers and office staff. We discussed infographic flyers being possible printed for buses to keep on hand as a reminder.
6. **EAP.** Another byproduct of Mr. Klahn's passing was the discussion of grief counseling resources. Daurine was going to look into UNUM's EAP program policy and if it would be available to all employees. She later discovered it is available to all SWIPCO employees and that information was shared via email with everyone.
7. **Cameras.** Ballinger shared that 9 camera installs are being scheduled. Another camera is being taken out of a bus to put in another.
8. **Adjourn.** Meeting was adjourned by Ballinger at 2:10 p.m. Next meeting to be determined and we will work on setting up quarterly rotation for first Thursday of each quarter.