

**SOUTHWEST IOWA PLANNING COUNCIL  
SWIPCO Policy Council Meeting**

July 27, 2023, 1:30 p.m.

Atlantic Golf and Country Club (102 W. 29th St., Atlantic, IA) OR via Zoom

**Minutes:**

- 1. Call to Order.** Chair Valline called the meeting to order at 1:30 p.m.
- 2. Roll Call.** McCurdy took roll call. Members present: Arentson, Crouch, Garrett, Kohn, Miller, Parkhurst, Ramsey, Richter, Shepherd, Straight, Struble, Valline; Staff members present: McCurdy, Hudson, Lander, Brown, Mauer Others present: Tracee Knapp for Congressman Nunn
- 3. Discuss/Approve Agenda.** Straight moved to approve the agenda; Struble seconded. The motion passed with all ayes.
- 4. Discuss/Approve Minutes – June 22, 2023.** Arentson moved to approve the minutes; Struble seconded. The motion passed with all ayes.
- 5. Discuss/Approve Financial Report.** Arentson moved to approve the financial report for June; Parkhurst seconded. The motion passed with all ayes.
- 6. Discuss/Approve Payment of Bills.** Brown presented payment of bills and members discussed. Struble moved to approve the payment of bills; Crouch seconded. The motion passed with all ayes.
- 7. Discuss/Approve Agency Expenditures.** McCurdy presented pay application #2 from Building Crafts on the SWIPCO addition in the amount of \$92,052.15. Struble moved to approve Building Crafts pay application #2 in the amount of \$92,052.15; Parkhurst seconded. The motion passed with all ayes.
- 8. Transit Report.** Lander reported on the number of Miles/Hours/Rides in June and that school transportation registration would be ramping up soon.
- 9. Planning Report.** Hudson presented regarding the man projects underway. See report attached.
- 10. Housing and Southwest Iowa Housing Trust Fund Report.** Hudson presented. See report attached.
- 11. Business RLF Report.** McCurdy presented that there are two active applications but neither are complete at this time.
- 12. Director's Report.** McCurdy gave an update on the building addition progress and plans for staffing updates. There was also a brief update on the Kelly v. SWITA lawsuit. Also reminded the board of the upcoming annual meeting, September 28<sup>th</sup> at the Hamburg Fire Station.
- 13. Public Comment.** None presented.
- 14. Board Sharing.** Garrett noted that the Pizza Ranch in Atlantic was re-opening and that there were a number of things happening in Atlantic.
- 15. Other Business.** None Presented.
- 16. Adjourn.** Chair Valline adjourned the meeting at 2:37 pm.

## SWIPCO BOARD MEETING—July 27, 2023

### HOUSING REPORT:

- CDBG Projects
  - Rehabilitation
    - Lamoni, & Mount Ayr
    - COMPLETED: Dexter, Fontanelle, Leon, Osceola, Afton, Creston, Greenfield
- Lead Abatement (HUD)
  - 1 completed, 1 bid process, 4 ready for inspection, 3 in verification
- Council Bluffs CDBG
  - 70 inspections to date
    - 53 completed
- RENTAL INSPECTIONS
  - Red Oak, Missouri Valley, Malvern, Walnut, Villisca
- BUILDING PERMITS
  - Red Oak – underway
- DANGEROUS BUILDING INSPECTIONS
  - ongoing
- DISASTER RECOVERY NEW CONSTRUCTION
  - Woodbine – 40 units – 1 closed
  - Logan – 3 units
  - Glenwood – 40 units
  - Malvern – 40 units
  - Tabor – 6 units
  - Hamburg – 40 units

### HOUSING TRUST FUND:

- SMALL REPAIR PROJECTS
  - 2022 IFA
    - Assisted 23 HOA applicants
    - 18 projects completed
  - 2023 IFA
    - Assisted 21 HOA applicants
  - 2022 IOWA West - DONE
    - 12 projects completed
  - 2023 IOWA West
    - New application approved
  - FHLB
    - Have applied for funding
- DEMO
  - Wiota – completed
  - Red Oak – 4 asbestos abatement completed
  - Red Oak – 4 asbestos inspection completed
  - Emerson – 1 asbestos inspection completed

## **Planning Report**

### **CDBG Projects**

Several CDBG Facades are underway in multiple cities – all in various stages but moving right along.

Atlantic – This is in close-out stage.

Wiota – This is in close-out stage.

Walnut – monitoring is complete

Logan – This is in close-out stage

Villisca – should be done by October 2023 – all progressing well

### Upper Story

Missouri Valley – work is under way.

Atlantic – work is under way.

Corning – waiting on windows

Clarinda Community Facility (SW IA Child Center) – construction well under way and ongoing.

Stanton Downtown Revitalization – near closeout; waiting on delayed windows.

Glenwood Downtown Revitalization – was awarded on June 15, 2023

Tabor Disaster Recovery Housing – 509 Sherman will close on July 27<sup>th</sup>.

Harvest Hills – Woodbine – Main Street Committee has scheduled a big media day for the Housing Development and Ignite Pathways program on August 22<sup>nd</sup>. Governor Reynolds, Director Debbie Durham, Deputy Assistant of HUD McFadden, and State Director of USDA will be in attendance. SWIPCO will attend.

712 Lofts – construction is underway

Glenwood Infill Lots – construction underway and will be finished by year end

Burr Oak – electrical part will be in beginning of August and this will be close to being finished

North Ridge Acres, Hamburg – should be able to break ground by August

110 Nuckolls, Glenwood – moving along

Arbor Hills – Glenwood – housing construction will begin Fall 2023

### **Water Sewer**

2 water sewers that are getting started.

Mondamin – work and construction meetings will begin in June. Tammy attended the Groundbreaking ceremony on July 18, 2023.

Randolph – waiting on a pre-construction meeting.

2 water sewers that are very well into the processes.

Henderson – monitoring complete and waiting on a report.

**Revolving Business Loan Fund**

BNK Trucking will resume payments in August 2023.

# APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER: SWIPCO  
 1501 SW 7th  
 Atlantic, IA 50022  
 Attn: John McCurdy

PROJECT: SWIPCO Main Office Addition & Remodel  
 1501 SW 7th  
 Atlantic, IA

FROM CONTRACTOR: Building Crafts, Inc.  
 2300 North 8th Street  
 Red Oak, IA 51566

Architect: KPE Architecture  
 1016 Leavenworth St.  
 Omaha, NE 68102

APPLICATION NO: 2  
 PERIOD TO: 7/15/2023  
 DISTRIBUTION TO:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

CONTRACT DATE: 10/26/2022

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

- 1. ORIGINAL CONTRACT SUM ..... \$ 861,075.00
- 2. NET CHANGE BY CHANGE ORDERS ..... \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1+/- 2) ..... \$ 861,075.00
- 4. TOTAL COMPLETED & STORED TO DATE ..... \$ 276,796.00
- 5. RETAINAGE: 5% ..... \$ 13,839.80
- 6. TOTAL EARNED LESS RETAINAGE ..... \$ 262,956.20
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 170,904.05
- 8. CURRENT PAYMENT DUE ..... \$ 92,052.15
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE ..... \$ 598,118.80

CHANGE ORDER SUMMARY		Additions	Deductions
Total changes approved in previous months by Owner		\$0.00	\$0.00
Total approved this Month		\$0.00	\$0.00
	TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order			\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor in accordance with the terms and conditions of purchase orders and subcontract agreements for work for which previous Certificates for Payment were issued and payments received from the Owner and title to all materials and equipment incorporated in said work or otherwise listed in or covered by this application for progress payment will pass to the Owner at the time of payment free and clear of all liens, claims, security interests and encumbrances except such as covered by a bond acceptable to the Owner, and that current payment shown herein is now due.

Building Crafts, Inc.  
 By:  Date: 7-17-23  
 Troy Hall, Project Manager

### OWNER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Owner certifies that to the best of Owner's knowledge, information, and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

Owner: SWIPCO  
 By: \_\_\_\_\_ Date: \_\_\_\_\_  
 This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

## Southwest Iowa Planning Council (Check & Voucher Register) - Board Meeting Check Listing From 6-14-2023 through 6-30-2023

			<u>SWIPCO</u>	<u>SWITA</u>	<u>SWIHTF</u>
62331	6/20/2023	Atlantic Golf And Country Club	Room Rental-Board Meeting 6-22-23	30.00	30.00
62332	6/20/2023	BJS Fleet Wash LLC	Bus Washes		345.00
62333	6/20/2023	Brown Electric Co.	Shop Air Compressor-Capacitor		123.72
62334	6/20/2023	Cass County Pest Control, LLC	Pest Control	23.80	61.20
62335	6/20/2023	Cass County Health System	DOT Physicals		338.00
62336	6/20/2023	Country Crossings LLP	July 2023 Rent-1401 Sunnyside Lane	2,750.00	
62337	6/20/2023	Dance Atlantic	Digital Advertising-Summer Fun Bus		150.00
62338	6/20/2023	Thryv	Digital Advertising		167.00
62339	6/20/2023	Fusselman Construction LLC	Afton CDBG	18,720.00	
62340	6/20/2023	Guinan Heating & Colling, Inc	Missouri Valley IFA3961		8,429.00
62341	6/20/2023	Harlan Newspapers	Adv-Summer Fun Bus/Drivers Help		339.00
62342	6/20/2023	JJ Design, LLC	Driver Jackets		348.00
62343	6/20/2023	Mediacom	Internet-Temp Office	276.90	
62344	6/20/2023	Mo Valley Tires, LLC	Tire Repair		27.00
62345	6/20/2023	Myrtue Medical Center	DOT Physicals		196.00
62346	6/20/2023	Nishna Productions Inc	May '23 Reimburse MCO Rides		371.28
62347	6/20/2023	Omaha World Herald	Public Notice-CB Nonpareil-FTA/STA		39.31
62348	6/20/2023	Opinion-Tribune	Advertisements		360.00
62349	6/20/2023	Red Oak Publication LLC	Advertisement-Summer Fun Bus		300.00
62350	6/20/2023	Richter and Son Towing Inc	Bus Tow CB to Atlantic		511.50
62351	6/20/2023	Devin & Tina Stahl	HOA Refund	51.28	
62352	6/20/2023	Trivium Life Services	May '23 Reimburse Disabled Rides		13,597.00
62353	6/20/2023	First Unum Life Insurance Company	Accident/Critical Illness/LTD/STD	511.60	1,198.28
62354	6/20/2023	Wellmark Blue Cross & Blue Shield of Iowa	July '23 Health & Dental Insurance	10,691.38	15,787.12
62355	6/20/2023	Wells Fargo Financial Leasing	Copier Lease/Remote Support	136.76	136.77
62356	6/22/2023	Iowa Communities Assurance Pool	FY24 Property/Liability Insurance	10,114.72	452,247.28
Direct Deposits	6/22/2023	Staff & Drivers	6-23-23 Payroll: Staff & Drivers	21,409.57	72,121.71
Payroll Taxes	6/22/2023	Federal & State Payroll Taxes	6-23-23 Payroll: Staff & Drivers	7,618.44	23,853.88
Third Party Check	6/22/2023	Payroll: Agency	6-23-23 Payroll: Wage Assign/Garnish	100.00	239.04
Payroll Processing	6/22/2023	Proliant Atlanta	6-23-23 Payroll Processing	99.34	328.14
62357	6/27/2023	ABC Abatement	Red Oak Demo		8,800.00
62358	6/27/2023	Accurate Analytical Testing LLC	Afton CDBG Lead Analysis	65.00	
62359	6/27/2023	Terry Arentsen	Board Mileage 6-22-23	22.05	22.05
62360	6/27/2023	Atlantic Motor Supply, Inc	Electrical Connector/Vac Unit/Splicer		116.33
62361	6/27/2023	August Enterprises LLC	Red Oak Demo		1,800.00
62362	6/27/2023	Benell Enterprises	Mount Ayr CDBG	14,153.00	
62363	6/27/2023	Danielle Briggs	June Mileage Reimbursement	178.29	
62364	6/27/2023	Central Body Company	Bus Repairs		17,458.85
62365	6/27/2023	CJ Cooper & Associates Inc.	Pre Employment/Random Testing		165.00
62366	6/27/2023	Cox Business	CBuffs Internet/Telephone		207.49
62367	6/27/2023	Crouch, Richard	Board Mileage 6-22-23	36.54	36.54
62368	6/27/2023	Express Lube & Tire, LLC	Oil Changes/Batteries/Tire Repair		808.19
62369	6/27/2023	Ron Kohn	Board Mileage 6-22-23	37.80	37.80
62370	6/27/2023	Matthew Lee	Reimburse Postage-Lead Testing	42.50	
62371	6/27/2023	Max I Walker Uniform & Apparel	Uniforms/Shop Towels/Mat Cleaning	79.35	185.14
62372	6/27/2023	Charles Parkhurst	Board Mileage 6-22-23	23.94	23.94
62373	6/27/2023	Principal Life Insurance Company	July '23 Life/LTD Premiums	427.09	879.80
62374	6/27/2023	Donna Robinson	Board Mileage 6-22-23	23.31	23.31
62375	6/27/2023	John Straight	Board Mileage 6-22-23	38.43	38.43
62376	6/27/2023	Struble, Sherman	Board Mileage 6-22-23	36.54	36.54
62377	6/27/2023	Thomas Bus Sales	Roof Hatch		442.70
62378	6/27/2023	Todd Valline	Board Mileage 6-22-23	22.68	22.68
62379	6/30/2023	Accurate Analytical Testing LLC	Council Bluffs Lead Analysis	130.00	
62380	6/30/2023	Affordable Heating & Air, LLC	Cleaned Coils/Replaced Thermostat	310.00	310.00
62381	6/30/2023	ATC Group Services, LLC Depository	Emerson Demo		600.00
62382	6/30/2023	Bill's Water Cond. Inc	CBuffs Cook/Cold Dispenser		9.00
62383	6/30/2023	BJS Fleet Wash LLC	Exterior Washes		345.00
62384	6/30/2023	Capital One	Office Supplies	108.81	224.61
62385	6/30/2023	Cappel's Ace Hardware	Tablecloth Clamps	1.79	1.80
62386	6/30/2023	Culligan of Atlantic	June Bottled Water/Cooler	59.00	59.00
62387	6/30/2023	Mark Hansen	Reimburse Parts for #1822		82.36
62388	6/30/2023	hibu Inc. West	June'23 Yellowbook.com/Digital		95.00
62389	6/30/2023	ICE Technologies, Inc.	Remote Support		139.00
62390	6/30/2023	Globe Life Liberty National Division	Life Insurance Premiums		42.44
62391-62392	6/30/2023	Mastercard-First Interstate Bank	Monitors/Lodging/Meals/Adobe/Misc	1,300.47	4,199.72
62393	6/30/2023	Mcatee Tire & Service	Tires/Tire Repairs		3,904.60
62394	6/30/2023	Montgomery County Memorial Hospital	DOT Physicals		230.00

## Southwest Iowa Planning Council (Check & Voucher Register) - Board Meeting Check Listing From 7-1-2023 through 7-20-2023

				SWIPCO	SWITA	SWIHTF
62401	7/6/2023	Atlantic Municipal Utilities	Main Bldg Electric/Water/Sewer	263.08	875.55	
62402	7/6/2023	Arrow Towing Inc	Tow		565.00	
62403-62404	7/6/2023	Atlantic Ag And Auto LLC	Master Cylinder/Sensor/Relays/Misc		1,090.84	
62405	7/6/2023	Atlantic News Telegraph	Advertisement/Help Wanted-Drivers		1,537.00	
62406	7/6/2023	Douglas Bierbaum Electric Corp	Atlantic IFA3960			5,928.00
62407	7/6/2023	Bug-Z Termite And Pest Control	Council Bluffs Building Pest Treatment		80.77	
62408	7/6/2023	Building Crafts, Inc.	SWIPCO Main Office Addition &	136,723.24	34,180.81	
62409	7/6/2023	Council Bluffs Water Works	CBluffs Water/Sewer		31.05	
62410	7/6/2023	Creston Publishing Co	Public Notice-Creston CDBG Project	17.56		
62411	7/6/2023	Wex Bank	June '23 WEX Card Fuel & Related	554.61	47,845.61	
62412	7/6/2023	Green Acres, Inc	Insecticide	42.00	108.00	
62413	7/6/2023	ICE Technologies, Inc.	Offsite Backup Svc/Remote Support	1,046.97	1,046.98	
62414	7/6/2023	Iowa Municipalities Workers' Comp Assoc	Installment 1-Work Comp Premium 23-			6,339.00
62415	7/6/2023	Mediacom	White Pages/Internet/Phones/TV	409.27	426.43	
62416	7/6/2023	MidAmerican Energy Company	CBluffs Electric		567.10	
62417	7/6/2023	Motion Auto & Repair	Oil Change		64.99	
62418	7/6/2023	Nishna Productions Inc	June '23 Reimburse Disabled Rides		3,103.00	
62419	7/6/2023	Travis Systems, Inc.	OneRoof Software Annual Maintenance	2,300.00		
Direct Deposits	7/6/2023	Staff & Drivers	7-7-23 Payroll: Staff & Drivers	21,986.76	79,450.88	
Payroll Taxes	7/6/2023	Federal & State Payroll Taxes	7-7-23 Payroll: Staff & Drivers	7,743.44	27,189.29	
Third Party Check	7/6/2023	Payroll: Agency	7-7-23 Payroll: Wage Assign/Garnish	14.77	246.36	
Payroll Processing	7/6/2023	Proliant Atlanta	7-7-23 Payroll Processing	96.95	348.37	
62420	7/11/2023	Accurate Analytical Testing LLC	Lead Analyses	85.00		
62421	7/11/2023	Alliant Energy	Gas Utility Main Bldg 6/1/23-6/30/23	30.83	112.80	
62422	7/11/2023	All Star Tire	Tire Repair		20.56	
62423	7/11/2023	Ameritas Life Insurance Corp	July '23 Vision Insurance	66.05	210.75	
62424	7/11/2023	Larry Andersen	Reimburse-Car Quest Auto Parts		32.30	
62425	7/11/2023	Douglas Bierbaum Electric Corp	Red Oak IFA3960			9,999.00
62426	7/11/2023	Douglas Bierbaum Electric Corp	Atlantic IFA3960			2,070.00
62427	7/11/2023	Rob Braunersrither	Reimburse Bus Wash/Washer Fluid		9.59	
62428	7/11/2023	Clarinda Area Volunteers	June '23 Reimburse Public/Elderly Rides		908.00	
62429	7/11/2023	CFI Tire Service Inc	Tires/Batteries/Amp Fuse		3,153.09	
62430	7/11/2023	City of Council Bluffs	FY24 Special Transit Svc Vehicle		4.00	
62431	7/11/2023	CJ Cooper & Associates Inc.	Random/PreEmployment Drug Screens		175.00	
62432	7/11/2023	Clarinda Herald-Journal	Public Notice-RFP Planning Svcs-Sidney	121.57		
62433	7/11/2023	Concerned, Inc	June '23 Reimburse Disabled Rides		2,517.00	
62434	7/11/2023	Fusebox Marketing	SWITA.com Website Mgmt/Security		1,019.00	
62435	7/11/2023	Harbin Construction Inc	Clarinda LEAD21			22,478.00
62436	7/11/2023	Hepler Sanitation, Inc	July '23 Sanitation Service	19.60	50.40	
62437	7/11/2023	ICE Technologies, Inc.	Remote Support		104.25	
62438	7/11/2023	Iowa League Of Cities	Annual Dues FY24	400.00		
62439	7/11/2023	KJAN	Yearly Advertising		83.14	
62440	7/11/2023	Matthew Lee	Reimburse Postage-Soil Testing	10.20		
62441	7/11/2023	Meredith Communications LC	Advertising-Atlantic Sports		195.00	
62442	7/11/2023	merry maids	CBluffs Cleaning Service		444.00	
62443	7/11/2023	Stone Printing and Office Supplies	File Cabinet/Folders/Coupons/Supplies	797.16	531.41	
62444	7/11/2023	SW IA Tire & Service LLC	Oil Changes		169.98	
62445	7/11/2023	Waste Connections of Iowa	CBluffs Sanitation		68.75	
62446	7/11/2023	Woodhouse Ford-Chrysler, Inc	Repair		1,055.14	
62447	7/11/2023	Zander Ink	SWITA Shirts		1,100.50	
58962	7/20/2023	Abila	MIP Cloud Conversion/HR Management	444.44	444.44	
58963	7/20/2023	Accurate Analytical Testing LLC	Lead Analyses	210.00		
58964	7/20/2023	Affordable Heating & Air, LLC	Cleaned Unit to Office	125.00	125.00	
58965	7/20/2023	Afton Star Enterprise	Public Notice-CDBG Project Afton	17.03		
58966	7/20/2023	Douglas Bierbaum Electric Corp	Creston CDBG	22,320.00		
58967	7/20/2023	Black Hills Energy	CBluffs Gas Utility		52.28	
58968	7/20/2023	Alisha Block	Reimbursement of HOA overpayment	51.28		
58969	7/20/2023	BP Enterprises Inc	Oil Changes		259.44	
58970	7/20/2023	Cass County Health System	DOT Physicals/PCP	121.00	1,549.00	
58971	7/20/2023	Choice Printing	May Newsletter	143.25	143.25	
58972	7/20/2023	Coach and Equipment Mfg Corp.	Remote Heated Mirror Head		602.08	
58973	7/20/2023	Concerned, Inc	June '23 Reimburse MCO Rides		557.04	
58974	7/20/2023	Country Crossings LLP	August 2023 Rent-1401 Sunnyside	2,750.00		
58975	7/20/2023	Deans Mowing Service	June Mowing	50.40	129.60	
58976	7/20/2023	Thryv	Digital Advertising		167.00	
58977	7/20/2023	Express Lube & Tire, LLC	Oil Changes/Tire		514.69	
58978	7/20/2023	F & M Carpentry LLC	Creston CDBG 4513	31,220.00		

**Southwest Iowa Planning Council**  
**Statement of Revenues and Expenditures - Unposted Transactions Included In Report**  
**From 6/1/2023 Through 6/30/2023**

**100 - Community Development      June 2023 Preliminary      100.00%**

	Current Period		Total Budget \$ -		Percent of Budget Used
	Actual	Current Year Actual	Original	Variance - Original	
<b>Revenues</b>					
Bank Interest	947.48	9,022.94	1,000.00	8,022.94	902.29%
COG Support	0.00	14,705.92	14,705.88	0.04	100.00%
Contract Services	72,519.60	1,176,287.62	1,200,000.00	(23,712.38)	98.02%
Economic Dev Admin	17,500.00	216,812.91	120,000.00	96,812.91	180.67%
Misc Income	0.00	1,267.04	100.00	1,167.04	1,267.04%
SWIPCO Dues	0.00	74,878.00	77,000.00	(2,122.00)	97.24%
Transportation Planning Admin	0.00	15,737.00	59,211.25	(43,474.25)	26.57%
<b>Total Revenues</b>	<b>90,967.08</b>	<b>1,508,711.43</b>	<b>1,472,017.13</b>	<b>36,694.30</b>	<b>102.49%</b>
<b>Expenditures</b>					
Salaries	55,184.80	695,109.86	773,261.05	78,151.19	89.89%
Accrual Vac Exp	3,478.32	39,908.35	41,508.79	1,600.44	96.14%
FICA/Medicare	4,413.91	54,705.23	57,443.05	2,737.82	95.23%
SUTA	49.74	2,450.28	5,442.36	2,992.08	45.02%
Health Insurance	8,986.58	110,456.59	137,414.40	26,957.81	80.38%
Life Ins & LTD	354.26	4,090.29	5,060.32	970.03	80.83%
IPERS	5,606.47	68,571.50	72,995.84	4,424.34	93.93%
Workers' Comp Ins	219.01	2,768.14	2,959.74	191.60	93.52%
Flex Plan Admin Fee	60.62	1,035.71	800.00	(235.71)	129.46%
Contract Labor	0.00	26,916.24	30,000.00	3,083.76	89.72%
Bad Debt Write Off	0.00	0.00	50,000.00	50,000.00	
Board Mileage	241.29	1,687.65	1,500.00	(187.65)	112.51%
Build & Equip Repairs	310.00	923.08	4,000.00	3,076.92	23.07%
Furn & Equip	652.89	15,561.02	4,000.00	(11,561.02)	389.02%
Cleaning Service	312.50	3,142.50	3,000.00	(142.50)	104.75%
Depr Expense-Vehicle	1,196.47	10,911.49	9,762.00	(1,149.49)	111.77%
Depr Expense - Bldg	638.08	7,555.12	4,639.40	(2,915.72)	162.84%
Fuel	535.61	6,877.16	7,000.00	122.84	98.24%
Grant Expense	0.00	699.82	20,000.00	19,300.18	3.49%
Insurance - Property/Liability	482.15	5,835.80	5,785.00	(50.80)	100.87%
Insurance - Auto	171.67	2,060.04	2,060.00	(0.04)	100.00%
Internet	401.88	4,141.51	2,400.00	(1,741.51)	172.56%
Lawn Care/Snow Removal	159.60	1,232.14	1,600.00	367.86	77.00%
LBP Testing	0.00	0.00	600.00	600.00	
6215 Vehicle Cleaning	0.00	0.00	500.00	500.00	
M Dues & Subscript	901.99	12,216.99	11,000.00	(1,216.99)	111.06%
Misc Expense	2,780.00	11,872.18	1,000.00	(10,872.18)	1,187.21%
Office Supplies	565.88	7,988.11	8,000.00	11.89	99.85%
Postage	254.66	3,517.85	2,500.00	(1,017.85)	140.71%
Printing	457.96	7,192.24	5,000.00	(2,192.24)	143.84%
Professional Fees	974.71	38,387.78	30,000.00	(8,387.78)	127.95%
Legal Expense	0.00	80.00	2,500.00	2,420.00	3.20%
Recording Fees	0.00	0.00	200.00	200.00	
Software	1,175.14	10,759.45	23,082.00	12,322.55	46.61%
SWIPCO Annual Meeting	0.00	1,017.68	2,000.00	982.32	50.88%
Telephone	726.38	7,380.37	8,500.00	1,119.63	86.82%
Training - Workshops	2,384.14	41,399.61	35,000.00	(6,399.61)	118.28%
Mileage	178.29	2,577.53	2,000.00	(577.53)	128.87%
Utilities	333.11	4,208.62	6,000.00	1,791.38	70.14%
Human Resources	0.00	1,469.19	4,000.00	2,530.81	36.72%
Promos/Ads/Public Notice	17.56	5,664.44	20,000.00	14,335.56	28.32%
Maintenance/Repair	19.00	1,468.22	2,000.00	531.78	73.41%
<b>Total Expenditures</b>	<b>94,224.67</b>	<b>1,223,839.78</b>	<b>1,406,513.95</b>	<b>182,674.17</b>	<b>87.01%</b>
<b>Total Revenues Over(Under) Expenditures</b>	<b>(3,257.59)</b>	<b>284,871.65</b>	<b>65,503.18</b>	<b>219,368.47</b>	



**Southwest Iowa Planning Council**  
**Statement of Revenues and Expenditures - Unposted Transactions Included In Report**  
**From 6/1/2023 Through 6/30/2023**

**200 - Transit                      June 2023 Preliminary                      100.00%**

	Current Period		Total Budget \$ -		Percent of Budget
	Actual	Current Year Actual	Original	Variance - Original	Used
<b>Revenues</b>					
Bank Interest	15,746.99	115,396.39	500.00	114,896.39	23,079.27%
Capital Revenue	0.00	0.00	747,475.00	(747,475.00)	
Sale of Capital Asset	0.00	0.00	10,000.00	(10,000.00)	
Contract Services	119,006.31	1,412,538.17	1,800,000.00	(387,461.83)	78.47%
Farebox/Special Trips	31,348.70	478,453.93	415,000.00	63,453.93	115.29%
Federal Transit Assistance	0.00	1,841,578.00	2,706,145.00	(864,567.00)	68.05%
Fellowship	349.00	10,628.00	25,000.00	(14,372.00)	42.51%
Fuel Tax Refund	4,701.52	55,790.70	60,000.00	(4,209.30)	92.98%
Misc Income	0.00	60,622.66	2,000.00	58,622.66	3,031.13%
State Transit Assistance	74,642.91	796,718.70	690,140.00	106,578.70	115.44%
SWITA Taxi & Bus Support	0.00	81,000.00	81,000.00	0.00	100.00%
<b>Total Revenues</b>	<b>245,795.43</b>	<b>4,852,726.55</b>	<b>6,537,260.00</b>	<b>(1,684,533.45)</b>	<b>74.23%</b>
<b>Expenditures</b>					
Salaries	183,969.95	2,623,767.01	2,567,265.12	(56,501.89)	102.20%
Accrual Vac Exp	6,260.05	81,537.84	111,508.13	29,970.29	73.12%
FICA/Medicare	14,387.26	201,100.19	192,576.32	(8,523.87)	104.42%
SUTA	172.83	13,029.09	20,939.64	7,910.55	62.22%
Health Insurance	11,186.36	149,814.02	150,814.24	1,000.22	99.33%
Life Ins & LTD	716.62	9,460.40	10,496.86	1,036.46	90.12%
IPERS	18,083.66	250,579.87	242,349.82	(8,230.05)	103.39%
Workers' Comp Ins	3,841.91	55,558.26	61,107.73	5,549.47	90.91%
Flex Plan Admin Fee	60.63	1,035.69	1,000.00	(35.69)	103.56%
Contract Labor	0.00	0.00	5,000.00	5,000.00	0.00%
Purchased Transportation	20,251.28	203,219.75	250,000.00	46,780.25	81.28%
Bad Debt Write Off	0.00	0.00	1,000.00	1,000.00	
Board Mileage	241.29	1,687.65	1,500.00	(187.65)	112.51%
Build & Equip Repairs	310.00	10,096.48	10,000.00	(96.48)	100.96%
Furn & Equip	0.00	5,770.00	10,000.00	4,230.00	57.70%
Cleaning Service	706.50	6,988.50	7,000.00	11.50	99.83%
Depr Expense-Vehicle	45,269.78	625,676.90	846,000.00	220,323.10	73.96%
Depr Expense - Bldg	6,004.10	69,066.84	80,000.00	10,933.16	86.33%
Fuel	47,542.81	604,509.58	975,712.50	371,202.92	61.95%
Grant Expense	0.00	0.00	0.00	0.00	
Insurance - Property/Liability	2,285.19	27,472.28	27,422.00	(50.28)	100.18%
Mobile Data Units	3,070.69	43,321.71	38,000.00	(5,321.71)	114.00%
Insurance - Auto	30,157.25	361,887.88	361,887.00	(0.88)	100.00%
Internet	293.99	4,874.83	4,500.00	(374.83)	108.32%
Lawn Care/Snow Removal	410.40	3,293.36	5,500.00	2,206.64	59.87%
6215 Vehicle Cleaning	0.00	17,080.00	45,000.00	27,920.00	37.95%
M Dues & Subscript	747.26	10,232.00	9,000.00	(1,232.00)	113.68%
Misc Expense	73.85	10,179.92	2,500.00	(7,679.92)	407.19%
Office Supplies	1,011.05	16,932.99	20,000.00	3,067.01	84.66%
Postage	200.26	2,699.63	3,250.00	550.37	83.06%
Printing	458.00	5,954.49	4,500.00	(1,454.49)	132.32%
Professional Fees	1,682.89	30,901.31	30,000.00	(901.31)	103.00%
Legal Expense	0.00	9,842.50	2,000.00	(7,842.50)	492.12%
Software	2,738.48	21,534.77	38,000.00	16,465.23	56.67%
SWIPCO Annual Meeting	0.00	1,017.68	2,000.00	982.32	50.88%
Telephone	768.77	8,759.50	9,000.00	240.50	97.32%
Tires	6,766.38	53,309.94	40,000.00	(13,309.94)	133.27%
Training - Workshops	4,301.73	15,879.45	25,000.00	9,120.55	63.51%
Mileage	0.00	90.00	1,000.00	910.00	9.00%
Utilities	1,812.50	33,977.88	40,000.00	6,022.12	84.94%
Human Resources	2,865.54	37,634.70	42,500.00	4,865.30	88.55%
Promos/Ads/Public Notice	3,506.58	45,208.84	40,000.00	(5,208.84)	113.02%
Maintenance/Repair	26,972.73	141,101.33	140,000.00	(1,101.33)	100.78%
<b>Total Expenditures</b>	<b>449,128.57</b>	<b>5,816,085.06</b>	<b>6,475,329.36</b>	<b>659,244.30</b>	<b>89.82%</b>
<b>Total Revenues Over(Under)</b>	<b>(203,333.14)</b>	<b>(963,358.51)</b>	<b>61,930.64</b>	<b>(1,025,289.15)</b>	
<b>Expenditures</b>					