

**MINUTES**  
**Regional Planning Affiliate 13 – Policy Board and Technical Committee**  
**Monday April 24, 2023 – 2:00 p.m.**  
**ZOOM**  
**Meeting ID: 845 1109 4941**  
**Passcode: 389393**

1. **Call to Order.** Technical Committee Chair JD King called the technical committee meeting to order at 2:05 p.m. Policy Board Chair Shawna Silvius called the policy board meeting to order at 2:08 p.m.
2. **Roll Call.** DeBord took roll call. Members present were:
  - a. Technical Committee: Karen Albert; Dan Davis; JD King; AJ Lyman; Trent Wolken; and Shawna Silvius.
  - b. Policy Board: Grace Garrett; AJ Lyman; Bernard Pettinger; Donna Robinson; Shawna Silvius.
  - c. SWIPCO Staff present: Tammy DeBord and Danielle Luhrs
  - d. Others Present: Scott Suhr, Iowa DOT.
3. **Approve Agenda.** Garrett moved to approve the agenda, Pettinger seconded. The motion passed with all ayes.
4. **Approve January 31,2023 Minutes.** Robinson moved to approve the minutes of the January 31, 2023 joint technical committee policy board meeting. Pettinger seconded. The motion passed with all ayes.
5. **Review and Approve Final Passenger Transportation Plan.**
  - a. **Technical Committee.** Davis moved the technical committee recommend approval to the policy board of the final PTP. Wolken seconded. The motion passed with all ayes.
  - b. **Policy Board.** Robinson moved the policy board approve the PTP. Pettinger seconded. The motion passed with all ayes.
6. **Current Projects.** DeBord presented:
  - a. TAP funds have still not been approved to have an application cycle.
  - b. SWIPCO staff have been in discussion with RC&D to work on a regional trails map and plan. We will decide a scope of work and contract in FY23, work will happen in FY24.
  - c. DeBord will begin working on the TIP for FY24-27 and will be reaching out to communities and engineers to make sure the project list is current.
  - d. Iowa DOT is updating their Urban Area maps. This is the first time since 2010 this has been done. Suhr will be scheduling meetings with Atlantic, Clarinda, Red Oak, and Shenandoah.
7. **Small Community and Public Comments.** None Received.
8. **Other Business.** None presented.

9. **Adjourn.** Pettinger moved to adjourn the meeting at 2:26 p.m. King seconded and the meeting was adjourned.