

**SOUTHWEST IOWA PLANNING COUNCIL**  
**SWIPCO Policy Council Meeting**

April 27, 2023, 1:30 p.m.

Atlantic Golf and Country Club (102 W. 29th St., Atlantic, IA) OR via Zoom

**Minutes:**

- 1. Call to Order.** Chair Valline called the meeting to order at 1:32 p.m.
- 2. Roll Call.** Jensen took roll call. Members present: Terry Arentson; Grace Garrett; Steve Green; Ron Kohn (via zoom); Susan Miller (via zoom); Charlie Parkhurst; Jenna Ramsey; Susan Shepherd; John Straight; Sherman Struble; Todd Valline. Staff members present: Erin Hudson; John McCurdy; Mark Lander; Rhonda Brown; Karen Mauer; Mindy Jensen. Others present: None.
- 3. Discuss/Approve Agenda.** Green moved to approve the agenda; Struble seconded. The motion passed with all ayes.
- 4. Public Hearing – Iowa DOT Consolidated Funding Grant Application.** Parkhurst moved to open the public hearing at 1:33 p.m. and Arentson seconded. Motion passed with all ayes. Lander reviewed the purpose of the application and the grant amount. No oral or written public comments were received. Green moved to close the public hearing at 1:39 p.m.; Struble seconded, and the motion passed with all ayes.
- 5. Discuss/Approve Minutes – March 23, 2023.** Struble moved to approve the minutes; Parkhurst seconded. The motion passed with all ayes.
- 6. Discuss/Approve Financial Report.** Brown presented financial reports and members discussed. Arentson moved to approve the financial report for January, February, and March; Shepherd seconded. The motion passed with all ayes.
- 7. Discuss/Approve Payment of Bills.** Brown presented payment of bills and members discussed. Struble moved to approve the payment of bills; Green seconded. The motion passed with all ayes.
- 8. Discuss/Approve Agency Expenditures.** McCurdy presented the 2 phone quotes that were received, and he suggested going with Access Systems which would be a monthly cost at around \$1,000 per month. McCurdy shared that Access Systems would be able to change over the system in 30-45 days. Green moved to approve Access Systems as the new phone service provider; Parkhurst seconded. The motion passed with all ayes.
- 9. Appoint Budget Committee.** The budget committee will meet prior to the board meeting on Thursday May 25, 2023. Valline, Green, Struble, Garrett, and Parkhurst volunteered for the committee.
- 10. Approve the Iowa DOT Consolidated Funding Application Authorizing Resolution.** Lander presented the application for review. The application is for \$1,512,394 in Federal Transit Assistance (FTA) funding and 4.54034979% for State Transit Assistance (STA) funding. Struble moved to approve and Arentson seconded. The motion passed with all ayes.
- 11. Transit Report.** Lander reported the numbers for March: 52,078 rides; 194,391 miles; and 10,971 hours. These numbers do not include FWD numbers. Lander shared that a breakdown of these numbers includes the following: 2,672 GRC rides; 8,682 workforce rides; 5,210 taxi rides; 7,031 student rides. Lander shared that as of right now, we have exceeded last year's taxi rides (42,836). Lander reported that March was a very strong month although we did see a dip in workforce rides due to OSI moving to a 6-day work week for most of the month, but we will be doing an extra bus once we have a driver available. We continue to see record-breaking numbers for taxi and student transportation rides.
- 12. Planning Report.** Hudson presented. See report attached.
- 13. Housing and Southwest Iowa Housing Trust Fund Report.** Hudson presented. See report attached.
- 14. Business RLF Report.** McCurdy presented. See report attached.
- 15. Director's Report.** McCurdy presented. See report attached.
- 16. Public Comment Period.** None
- 17. Board Sharing.** Straight thanked McCurdy for having someone come talk about Broadband at their last board of supervisors meeting.
- 18. Other Business.** None
- 19. Adjourn.** Chair Valline adjourned the meeting at 2:19 p.m.