

# MEETING MINUTES

## Southwest Iowa Housing Trust Fund, Inc.

Board of Directors

November 15, 2022, at 10:00 AM

ZOOM

Meeting ID: 894 2960 0042

Passcode: 414805

1. **Call to Order.** Chair Wright called the meeting to order at 10:01 p.m.
2. **Roll Call.** DeBord took roll call. Members present were Stephanie Bowden, Sherri Clark, Renee Riedel, Trent Svendsen, Debbie Waterbury, and Brad Wright. A quorum was present. Staff attending were Tammy DeBord, Sandy Hansen, Mindy Jensen, Aaron Koontz, John McCurdy,
3. **Approve Agenda.** Waterbury moved to approve the agenda and Riedel seconded. The motion passed with all ayes.
4. **Approve Minutes of September 27, 2022.** Waterbury moved to approve the agenda. Riedel second, motion carried.
5. **Approve Check List.** Riedel moved to approve the check list as presented. Waterbury seconded. The motion carried.
6. **Approve Financial Reports.** Waterbury moved to approve the financial reports. Svendsen seconded. The motion passed with all ayes.
7. **Review and Approve Demolition Applications.** None presented.
8. **Discuss Board Members – 1 open positions.** The board has two open positions with the announcement of Wright’s retirement. One for Montgomery County and one in Harrison County. In addition, one is an appointment from the SWIPCO board.
9. **Staff Update.** The housing department is currently fully staffed with four grants specialists, including new staff member Aaron Koontz who started in September, and two inspectors. Advertisements for a new Community Development Director have been distributed with applications currently under review.

SOUTHWEST IOWA HOUSING TRUST FUND, INC.

Serving Cass, Fremont, Harrison, Mills, Montgomery, Page, and Shelby Counties

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**10. Discuss Current Programs.** Hansen reported, see attached.

**11. Other Business.** None presented.

**12. Adjourn.** Riedel moved to adjourn the meeting at 10:13 a.m. and Svendsen seconded. The motion passed with all ayes.