

SOUTHWEST IOWA PLANNING COUNCIL

December 8, 2022, 1:30 p.m.

Atlantic Golf and Country Club, 102 W. 29th St., Atlantic, Iowa

ZOOM

Meeting ID: 829 3865 1794

Passcode: 145583

MINUTES

1. **Call to Order.** Chair Valline called the meeting to order at 1:31 p.m.
2. **Roll Call.** DeBord took roll call. Members present were Terry Arentson, Chris Clark (zoom), Lynn Grobe, John Hartkopf, Ron Kohn, AJ Lyman (zoom), Charlie Parkhurst, Donna Robinson (zoom), John Straight, Sherman Struble, and Todd Valline. Staff present: Tammy DeBord, Mindy Jensen (zoom), Mark Lander, Karen Mauer, John McCurdy, and Rhonda Oliphant. Others present: Donna Barry and Jonathon Blatt with Senator Grassley's office, Darren Welsh and Dave Ginther with Gronewold, Bell, and Khynn, and Bernerd Pettinger, Cass County Supervisor.
3. **Approve Agenda.** Struble moved to approve the agenda and Straight seconded. The motion passed with all ayes.
4. **Approve Minutes Oct. 27, 2022, and Nov. 15, 2022.** Struble moved to approve the minutes and Grobe seconded. The motion passed with all ayes.
5. **Approve Financials.** Arentson moved to approve the financials. Robinson seconded. The motion carried.
6. **Approve Payment of the Bills.** Kohn moved to approve. Struble seconded and the motion passed with all ayes.
7. **Approve Agency Expenditures.** None presented.
8. **Presentation of the FY2022 Audit/Discussion/Vote to place on file.** Ginther and Welsh presented the audit to the council. There were no significant findings. Struble moved to approve the audit as presented. Arentson seconded. The motion passed with all ayes.
9. **Review and Approve SWIPCO Membership Fees for FY2023.** McCurdy recommended maintaining the current dues rate of \$0.65 per capita. Parkhurst moved to approve the SWIPCO membership fees of \$0.65 per capita. Arentson seconded. The motion passed with all ayes.
10. **Review and Approve SWITA Support Fees for FY2023.** McCurdy recommended the continuation of current SWITA support fees. They are \$6,000 per county, \$5,000 from the cities of Glenwood, Harlan, Missouri Valley, and Shenandoah, and \$8,000 from the city of Atlantic. Arentson moved to approve the SWITA support fees as presented. Robinson seconded and the motion passed with all ayes.

- 11. Annual Equal Employment Opportunity Report and Plan Amendment.** McCurdy presented the annual plan for review. Grobe moved to approve the plan and Clark seconded. The motion passed with all ayes.
- 12. Annual Approval of Health Reimbursement Arrangement Policy.** McCurdy presented the annual plan for review. Straight moved to approve the plan as presented and Struble seconded. The motion passed with all ayes.
- 13. Discuss/Approve Section 125 Benefits Plan.** McCurdy presented the annual plan for review. Arentson moved to approve the annual plan for review. Struble seconded. The motion carried.
- 14. Transit Report.** Lander reported:
 - a. The numbers for November are not yet finalized, but they currently stand at 220,000 miles, 38,000 rides, and 10,150 hours.
 - b. Work routes continue to be busy and have full buses.
 - c. ConAgra would like SWITA to provide transit for employees from Omaha to Council Bluffs.
 - d. Drivers are needed in Glenwood, Missouri Valley, and Council Bluffs.
- 15. Housing Report.** McCurdy reported, see attached.
- 16. Planning Report.** McCurdy reported, see attached.
- 17. Business RLF Report.** McCurdy reported, see attached.
- 18. Director's Report.** McCurdy reported, see attached.
- 19. Public Comment Period.** Barry shared she is retiring at the end of next week after 21 years with the Senator's office, and Blatt will be taking her place. She thanked SWIPCO and the board for the good things they are doing in southwest Iowa. McCurdy thanked her for her service and that she has been an asset to Iowa as well.
- 20. Board Sharing.** None presented.
- 21. Other Business.** McCurdy noted the retirement of Brad Wright from the SWIPCO board after 21 years of service and it was the consensus of the board to provide an appropriate recognition, such as a plaque, to Brad Wright in thanks for his valued service.
- 22. Adjourn.** Valline adjourned the meeting at 2:40 p.m.