

SOUTHWEST IOWA PLANNING COUNCIL

November 15, 2022, 1:30 p.m.

Special Meeting Via Zoom.

The public needing accommodation may attend in person at the SWIPCO offices, 1501 SW 7th St., Atlantic, IA 50022

Zoom Info:

Meeting ID: 890 7047 4388

Passcode: 907491

MINUTES

1. **Call to Order.** Chair Valline called the meeting to order at 1:30 p.m.
2. **Roll Call.** DeBord took roll call. Members present were: Arentson, Crouch (at 1:34), Garrett, Hartkopf (at 1:35), Kohn, Lyman, Parkhurst, Robinson, Sheperd, Straight (at 1:33), Struble, Valline and Wright. A quorum was present. Staff present were: DeBord, Lander, McCurdy and Oliphant. Others present: Apryl DeLange and Kris Madsen with ICAP.
3. **Approve Agenda.** Parkhurst moved to approve the agenda. Garrett seconded. The motion carried with all ayes.
4. **Closed Session to discuss strategy with legal counsel in matters presently in litigation, or where litigation is imminent, if disclosure would be likely to prejudice or disadvantage the board. Iowa Code 21.5(1)(c).**
 - a) Wright moved to enter closed session at 1:32 p.m. Robinson seconded. A Roll call vote was taken. Ayes: Arentson, Garrett, Kohn, Lyman, Parkhurst, Robinson, Sheperd, Struble, Valline, and Wright. Nays: None.
 - b) Wright moved to exit closed session at 1:44 p.m. Parkhurst seconded. A roll call vote was taken. Ayes: Arentson, Crouch, Garrett, Hartkopf, Kohn, Lyman, Parkhurst, Robinson, Sheperd, Straight, Struble, Valline, and Wright. Nays: None.
5. **Discuss/Approve any action from closed session.** Parkhurst moved to authorize ICAP to reach a settlement in the DeLeon lawsuit. Crouch seconded and the motion passed with all ayes.
6. **Amendment to the employee policies regarding sick/vacation time because of change in timekeeping system.** McCurdy presented the suggested amendment. Rather than accrue sick leave as 8 hours per month, accrue sick leave as 3.75 hours per pay period. Rather than accrue vacation leave at rates of 8/10/12 hour per month as per current policy based on tenure, accrue it as 3.75/4.75/5.75 hour per pay period. Wright moved to approve the amendment to the employee policy regarding sick and vacation time as presented. Struble seconded the motion. It passed with all ayes.
7. **Discuss/Approve Expenditures.** Lander explained the need to purchase a new to SWIPCO, pre-owned large capacity bus for work routes. Part of the reasoning for this is the lack of new vehicles available for purchase. He would like authority to spend up to \$80,000 for that purpose. Robinson moved to allow Lander to

- purchase a used large capacity bus in an amount not to exceed \$80,000. Garrett seconded the motion. The motion carried with all ayes.
8. **Board Sharing.** Wright shared that he will be retiring in December after 21 years with the city of Red Oak and on the SWIPCO Policy Council. The board wished him well on his future retirement.
 9. **Other Business.** None presented.
 10. **Adjourn.** Struble moved to close the meeting at 1:54 p.m. Crouch seconded. The motion passed with all ayes.