

# SOUTHWEST IOWA PLANNING COUNCIL

October 27, 2022, 1:30 p.m.  
Atlantic Golf and Country Club, 102 W. 29<sup>th</sup> St., Atlantic, Iowa OR  
Via Zoom  
Meeting ID: 844 9394 6753  
Passcode: 792516

## MINUTES

1. **Call to Order.** Chair Valline called the meeting to order at 1:31 p.m.
2. **Roll Call.** Mauer took roll call. Board members in attendance were Richard Crouch, Grace Garrett, Lynn Grobe, John Hartkopf, AJ Lyman (zoom), Charlie Parkhurst, Susan Sheperd, John Straight, and Todd Valline. A quorum was present. Staff present were Mark Lander, Karen Mauer, and John McCurdy.
3. **Approve Agenda.** Straight moved to approve the agenda, Crouch seconded. Motion carried.
4. **Approve Minutes – September 22, 2022 and October 13, 2022.** Straight moved to approve the September 22 and October 13 meeting minutes. Parkhurst seconded the motion. The motion passed with all ayes.
5. **Approve Financial Report.** Sheperd moved to approve the financial report. Garrett seconded. Motion passed with all ayes.
6. **Approve Payment of Bills.** Crouch moved to approved and Parkhurst seconded. Motion carried.
7. **Approve Agency Expenditures.** None presented.
8. **Closed Session to discuss strategy with legal counsel in matters presently in litigation, or where litigation is imminent, if disclosure would be likely to prejudice or disadvantage the board. Iowa Code 21.5(1)(c).** Parkhurst moved to enter closed session at 1:38 p.m. Straight seconded. A roll call vote was taken. Ayes: Crouch, Garrett, Grobe, Hartkopf, Lyman, Parkhurst, Sheperd, Straight, and Valline. Nays: None. Sheperd moved to leave closed session at 2:01 p.m. Crouch seconded. A roll call vote was taken. Ayes: Crouch, Garrett, Grobe, Hartkopf, Lyman, Parkhurst, Sheperd, Straight, and Valline.
9. **Discuss and Approve November/December Meeting Date.** Three dates were presented for the joint November/December board meeting, December 1, 8, and 15. The group decided to meet December 8 at 1:30 p.m. at the country club.
10. **Discuss and Approve Staff and Driver Appreciation.** Sheperd moved to give each driver and staff member a \$50 Hy Vee gift card in appreciation of their hard work in 2022. Garrett seconded. The motion carried.
11. **Discuss and Approve Section 125 Benefits Plan Amendment.** McCurdy presented the plan for review. Sheperd moved to approve the plan amendment and Crouch seconded. The motion carried with all ayes.
12. **Transit Report.** Lander reported.
  - a. September miles 215,784, rides 62,668, and hours 10,838.
  - b. Work route numbers were strong in September, but have started to decline in October.
  - c. The FWD numbers from August have not been received yet.

13. **Planning Report.** McCurdy reported, see attached.
14. **Housing and Southwest Iowa Housing Trust Fund Report.** McCurdy reported, see attached.
15. **Business RLF Report.** McCurdy reported, see attached.
16. **Director's Report.** McCurdy reported, see attached.
17. **Public Comment Period.** None.
18. **Board Sharing.** None.
19. **Other Business.** None.
20. **Adjourn.** Crouch moved to adjourn the movie at 2:28 p.m. Parkhurst seconded and the motion carried.