

# SOUTHWEST IOWA PLANNING COUNCIL

August 25, 2022, 1:30 p.m.  
Atlantic Golf and Country Club (102 W. 29<sup>th</sup> St., Atlantic, IA)  
OR via Zoom  
Meeting ID: 834 9855 6304  
Passcode: 230435

## MINUTES

1. **Call to Order.** Chair Valline called the meeting to order at 1:31 p.m.
2. **Roll Call.** DeBord took roll call. Members present were Terry Arentson, Alan Armstrong (zoom), Chris Clark (zoom), Grace Garrett, Lynn Grobe, John Hartkopf, Ron Kohn, Charlie Parkhurst, Susan Sheperd, Sherman Struble, Todd Valline, and Brad Wright. Staff present were Tammy DeBord, Mark Lander, Karen Mauer (zoom), John McCurdy, and Rhonda Oliphant. Others present was Donna Barry with Senator Grassley's office.
3. **Approve Agenda.** Struble moved to approve the agenda and Sheperd seconded. The motion carried.
4. **Public Hearing on the proposed plans, specifications, form of contract and opinion of probable cost for the construction of the Main Office Addition / Remodel Project in Atlantic, IA.** Valline opened the public hearing at 1:32 p.m. No oral or written comments were received. Struble moved to close the public hearing at 1:34 p.m. Parkhurst seconded. Motion carried.
5. **Approve Minutes of the June 23, 2022 regular SWIPCO Policy Council Meeting and the July 29, 2022 Executive Committee Meeting Minutes.** Wright moved to approve the minutes as presented and Arentson seconded. The motion passed with all ayes.
6. **Approve Check List.** Arentson moved to approve the check list and Armstrong seconded. Motion carried with all ayes.
7. **Approve Financials.** Arentson moved to approve the July financials. Struble seconded and the motion passed.
8. **Approve Agency Expenditures.** None Presented.
9. **Discuss/Approve Bids and Award Contract for Main Office Addition / Remodel Project.** McCurdy presented the bid for the office addition from Building Crafts in Red Oak. It was for \$927,000, much higher than the estimate from the architect. In discussing with the contractor, McCurdy believes the scope of work could be adjusted to bring the cost to a reasonable amount. Only one bid was received. Wright moved to authorize McCurdy to negotiate the project with the contractor and table the current bid. Arentson seconded the motion. The motion carried.
10. **Discuss/Approve Bids and Award Contract for Office Restroom Project.** No bids received, no action taken.

- 11. Discuss/Approve Bids and Award Contract for Shop Office/Locker Room Renovation Project.** No bids received, no action taken.
- 12. Review and Approve CEDS.** McCurdy presented the CEDS for review. This is a five year working document. He specifically pointed out the additions of the covid and flood recovery portions. Armstrong moved to approve and Parkhurst seconded. The motion carried.
- 13. Review and Approve Safety Plan.** McCurdy presented the plan to the board. The plan is a requirement of Iowa Workers Compensation insurance. This is needed in addition to the emergency management plan. Struble moved to approve the safety plan. Hartkopf seconded. The motion carried.
- 14. Transit Report.** Lander reported:
  - a. Rides, 27,641; Miles, 125,435; and Hours, 8,220.
  - b. These numbers do not include FWD rides, which will increase ridership approximately 10,000 rides.
  - c. The work routes continue to increase.
  - d. Most schools resumed classes this week and ridership is similar to last year.
- 15. Planning Report.** McCurdy reported, see attached.
- 16. Housing and Southwest Iowa Housing Trust Fund Report.** McCurdy reported, see attached.
- 17. Business RLF Report.** McCurdy reported, see attached.
- 18. Director's Report.** McCurdy reported, see attached.
- 19. Public Comment Period.** Barry reported the Senator is finishing his 99 county tour and will return to Washington D.C. after Labor Day. In addition, she reported government agencies are still having issues following Covid shutdowns. Her office in Council Bluffs moved to a new building in January. She finished with thanking everyone for their hard work and dedication to southwest Iowa.
- 20. Board Sharing.** None.
- 21. Other Business.** None.
- 22. Adjourn.** Wright moved to adjourn the meeting at 2:25 p.m. and Armstrong seconded. Motion carried.