

SOUTHWEST IOWA PLANNING COUNCIL

June 23, 2022, 1:30 p.m.

Atlantic Golf and Country Club (102 W. 29th St., Atlantic, IA)

OR via Zoom

Meeting ID: 814 5972 5273

Passcode: 099677

MINUTES

1. **Call to Order.** Chair Valline called the meeting to order at 1:31 p.m.
2. **Roll Call.** DeBord took roll call. Members present were: Terry Arentson, Richard Crouch, Grace Garrett, Lynn Grobe, John Hartkopf, Ron Kohn, Charlie Parkhurst, Donna Robinson (zoom), Susan Sheperd, John Straight, Sherman Struble, Todd Valline, and Brad Wright. A quorum was present. Staff present were: Tammy DeBord, Alexis Fleener, Mark Lander, John McCurdy, and Rhonda Oliphant. Others present: none.
3. **Approve Agenda.** Struble moved to approve and Crouch seconded. The motion carried.
4. **Discuss and Approve Board Member for Open At Large Position.** McCurdy shared that Matt Smith has resigned his At-Large board position due to a work conflict. No new member has been identified yet. No action was taken.
5. **Approve Minutes – May 26, 2022.** Wright moved to approve the minutes. Arentson seconded. The motion passed with all ayes.
6. **Approve Financial Report.** Oliphant presented the report. Robinson moved to approve. Parkhurst seconded the motion and it passed with all ayes.
7. **Approve Payment of Bills.** Oliphant presented. Wright moved to approve the payment of the bills. Struble seconded. The motion passed.
8. **Review and Approve FY 23 Budget.** McCurdy presented the FY23 budget. Arentson moved to approve the budget as presented. Garrett seconded and the motion carried.
9. **Approve Agency Expenditures.** None presented.
10. **Review and Approve Revised Section 125 Plan.** McCurdy explained the 125 plan explains the pre and post tax withdrawals from pay for employees, and the recent insurance changes necessitates an amendment to the plan. Struble moved to approve the revised Section 125 Plan. Parkhurst seconded. Motion carried.
11. **Transit Report.** Lander presented.
 - a. Miles, 169,822; Rides, 42,740; and Hours, 9,716.
 - i. Work route rides 9,932.
 - ii. School routes rides 4,974.
 - iii. State School rides 2,185 (previously around 4,200 per month)
 - iv. Vodec rides 590 (previously around 2,500 per month)

12. Planning Report. Fleener presented.

- a. 94 responses were received from the CEDS survey with the largest number from Cass County. She reviewed the responses received. A draft CEDS will be presented at the July meeting and the final will be presented and ready for adoption at the August meeting.

13. Housing and Southwest Iowa Housing Trust Fund Report. Fleener presented, see attached.

14. Business RLF Report. McCurdy reported.

- a. The Covid EDA RLF loans had their first payments June 15. In addition, one loan has been paid off.

15. Director's Report. McCurdy reported.

- a. Tomorrow is Fleener's last day with SWIPCO.
- b. Advertisements have gone out for a new planner, which was already planned before Fleener resigned.
- c. July and August both have important full agendas, please plan to attend.
- d. Advertising videos were shared.

16. Public Comment Period. None presented.

17. Board Sharing. Board members thanked Fleener for her many years of outstanding service.

18. Other Business. None presented.

19. Adjourn. Chair Valline adjourned the meeting at 2:32 p.m.