

# SOUTHWEST IOWA PLANNING COUNCIL

April 28, 2022, 1:30 p.m.  
Atlantic Golf and Country Club (102 W. 29<sup>th</sup> St., Atlantic)  
OR via ZOOM  
Meeting ID: 859 7408 7217  
Passcode: 817773

## MINUTES

- 1. Call to Order.** Chair Valline called the meeting to order at 1:34 p.m.
- 2. Roll Call.** Members present were Terry Arentson, Grace Garrett, Lynn Grobe, John Hartkopf, AJ Lyman (zoom), Charlie Parkhurst, Donna Robinson, Susan Sheperd (zoom), John Straight, Sherman Struble, and Todd Valline. A quorum was present. Staff present were Tammy DeBord, Alexis Fleener, Mark Lander, Karen Mauer, CJ Petersen, and Rhonda Oliphant.
- 3. Approve Agenda.** Struble moved to approve the agenda. Robinson seconded. The motion passed with all ayes.
- 4. Public Hearing – Iowa DOT Consolidated Funding Grant Application.** Arentson moved to open the public hearing at 1:36 p.m. and Parkhurst seconded. Motion passed with all ayes. Lander reviewed the purpose of the application and grant amount. No oral or written public comments were received. Struble moved to close the public hearing at 1:38 p.m. Grobe seconded and the motion carried.
- 5. Approve Minutes – March 24, 2022.** Parkhurst moved to approve and Struble seconded. Motion passed.
- 6. Approve Financial Report.** Oliphant reported. Robinson moved to approve the financial report. Struble seconded the motion. The motion passed with all ayes.
- 7. Approve Payment of Bills.** Oliphant reported. Garrett moved to approve the payment of the bills. Parkhurst seconded and the motion carried.
- 8. Approve Agency Expenditures.** None presented.
- 9. Action to accept the recommendation of the Executive Committee on the Executive Director yearly review and compensation adjustment.** Valline reported for the executive committee. The committee recommended a 9% increase in salary following a positive review for the year and his salary compared to other COG directors in the state. This will bring his salary to approximately \$114,000 per year. Arentson moved to approve the recommended 9% increase in salary for the executive director. Garrett seconded the motion. The motion passed with all ayes.
- 10. Approve the Iowa DOT Consolidated Funding Application Authorizing Resolution.** Lander presented the application for review. The application is for \$1,485,317 in Federal Transit Assistance (FTA) funding and 4.3% or approximately \$690,140 for State Transit Assistance (STA) funding. Parkhurst moved to approve and Struble seconded. The motion carried.

- 11. Appoint Budget Committee.** The budget committee will meet prior to the board meeting on Thursday May 26. Arentson, Valline, Parkhurst, Grobe, and Garrett volunteered for the committee.
- 12. Transit Report.** Lander reported:
  - a. 54,691 rides; 199,678 miles; and 10,830 hours.
  - b. These numbers include February and March FWD rides, March actual is 44,000.
  - c. Work routes continue to be strong, especially OSI route with approximately 1,000 rides more than last year.
- 13. Planning Report.** Fleener reported, see attached.
- 14. Housing and Southwest Iowa Housing Trust Fund Report.** Fleener reported, see attached.
- 15. Business RLF Report.** DeBord reported:
  - a. Approximately \$300,000 is available in the EDA fund which has been de-federalized.
  - b. Payments for Covid RLF funds will begin June 15. DeBord has contacted all the awardees to confirm bank information and will forward to the bank in May.
- 16. Director's Report.** McCurdy's written report was distributed via email.
- 17. Public Comment Period.** None presented.
- 18. Board Sharing.** None presented.
- 19. Other Business.** None presented.
- 20. Adjourn.** Valline closed the meeting at 2:23 p.m.