

MINUTES
Regional Planning Affiliate 13 – Policy Board and Technical Committee
Wednesday February 16, 2022 – 10:00 a.m.
ZOOM
Meeting ID: 839 9028 80
Passcode: 754823

1. **Call to Order.** Technical Committee Chair Brad Wright called the meeting to order at 10:09 a.m.
2. **Roll Call.** DeBord took roll call. Technical Committee: Karen Albert, Dan Davis, AJ Lyman, Gary McClarnon, Trent Wolken, and Brad Wright. Policy Board: Grace Garrett, AJ Lyman, Gary McClarnon, Donna Robinson, and Brad Wright. A quorum was present for both. Staff present: Danielle Briggs, Tammy DeBord, and Alexsis Fleener. Others Present: Charles Bechtold, Ulteig; Scott Suhr, Iowa DOT.
3. **Approve Agenda.** Lyman moved to approve the agenda, McClarnon seconded. The motion passed with all ayes.
4. **Approve November 22, 2021 Minutes.** McClarnon moved to approve the minutes of the Joint Technical Committee and Policy Board RPA 13 meeting November 22, 2021. Robinson seconded and the motion passed with all ayes.
5. **Review and Approve FY22 STBG Application for Fremont County.** DeBord explained Fremont County had moved STBG SWAP project 29201 from FY22 to FY26. That project had \$1.4 million programmed in FY22. In its place they applied for two projects for FY22 STBG SWAP funds. Davis gave a brief overview of the projects. The first is \$800,000 STBG SWAP to reclaim, stabilize, and seal coat J40 (Manti Road) from M16 to Highway 2, 4.7 miles total. The second application is also \$800,000 STBG SWAP to reclaim, stabilize, and seal coat L44 (Bluff Road) from J24 to J10, 4.5 miles.
 - a. Lyman moved to recommend approval of both projects from the Technical Committee. Wolken seconded the motion. Motion passed with all ayes.
 - b. Robinson moved to approve both projects from the Policy Board. McClarnon seconded and the motion passed with all ayes.
6. **Review and Approve Stanton TAP grant amendment.** DeBord and Bechtold gave a brief overview of the amendment. The Stanton TAP grant was awarded in 2021 for \$100,000 with a match of \$144,435 for a trail project around the city of Stanton. The trails group has decided to amend the route of the trail to avoid running parallel to Prospect Street and will extend an additional 800 feet. This does increase the total cost to \$315,460, but they are not seeking more TAP funds, they will be using additional match money.
 - a. McClarnon moved the Technical committee recommend approval to the amendment to the Policy Board. Davis seconded. The motion carried.
 - b. Robinson moved the Policy Board approve the amendment to the Stanton TAP project. Lyman seconded the motion. The motion passed.

- 7. Discuss TAP Application Cycle.** DeBord reported TAP applications were due January 31 and none were received. She suggested extending the application period to Friday March 25 and re-advertising the application. There is approximately \$175,000 available in the fund. Lyman moved to extend the TAP application deadline to March 25, 2022 and McClarnon seconded. The motion passed with all ayes.
- 8. Small Community and Public Comments.** None presented.
- 9. Other Business.** DeBord said the group would meet again the week of March 28-31 to approve TAP applications (if received) and the draft TPWP.
- 10. Adjourn.** McClarnon moved to adjourn the meeting at 10:21 p.m. Robinson seconded and the motion passed with all ayes.