

**Southwest Iowa Planning Council (SWIPCO)**  
**Revolving Loan Fund Committee Meeting Minutes**  
**Zoom**  
**January 21, 2021 at 1:00 p.m.**  
**Meeting ID: 889 3454 1230**  
**Passcode: 021098**

1. **Call to Order.** Chair Hockenberry called the meeting to order at 1:01 p.m.
2. **Roll Call.** Committee members present via zoom: Kent Claiborne, Darrell Hockenberry, Ben Rush, and James Shore. Staff present: Tammy DeBord, John McCurdy, and Kristine Stokes. Others present: Mike Kolbe, prospective committee member.
3. **Conflict of Interest Statement.** None presented.
4. **Approve Agenda.** Claiborne moved to approve the agenda and Rush seconded. The motion passed with all ayes.
5. **Approve October 9, 2019 Minutes.** Rush moved to approve the minutes. Claiborne seconded the motion. The motion passed with all ayes.
6. **Discuss and Approve Covid RLF Administrative Plan.** McCurdy presented the plan for the Covid RLF Administrative Plan. The plan discusses the new funding for the business RLF related to Covid relief and how to distribute the money as well as loan terms and agreements and conditions. Claiborne moved to approve the Covid RLF Administrative Plan as corrected for grammatical errors. Rush seconded and the motion passed with all ayes.
7. **Review of Current Open Loans.** McCurdy presented, see attached.
8. **Other Business.** Stokes was introduced and gave a brief overview of her activities to date.
9. **Adjourn.** Rush moved to adjourn the meeting at 1:39 p.m. and Claiborne seconded. The motion carried with all ayes.

**\*Any individual requesting accommodations should do so no later than 36 hours prior to the scheduled meeting.**

SWIPCO is an equal opportunity employer, provider, and lender.