

MEETING MINUTES

Southwest Iowa Housing Trust Fund, Inc.

Board of Directors

November 16, 2021 at 10:00 AM

ZOOM

Meeting ID: 869 7478 7186

Passcode: 247198

1. **Call to Order.** Chair Wright called the meeting to order at 10 a.m.
2. **Roll Call.** Members present: Stephanie Bowden, Kelly Mahlberg, Renee Riedel, Trent Svendsen, Debbie Waterberry, Mike Wells, and Brad Wright. A quorum was present. Staff present: Tammy DeBord, Alexsis Fleener, and Sandy Hansen.
3. **Approve Agenda.** Riedel moved to approve the agenda. Bowden seconded and the motion passed with all ayes.
4. **Approve Minutes of September 21, 2021.** Wells moved to approve the minutes of the September meeting and Svendsen seconded. The motion carried.
5. **Approve Check List.** Waterberry moved to approve the check list. Svendsen seconded. The motion passed with all ayes.
6. **Approve Financial Reports.** Wells moved to approve the financial reports. Mahlberg seconded the motion and it carried with all ayes.
7. **Discuss Open Board Positions.** DeBord explained that one position has been vacant for some time, and today was Hartwig's last meeting on the board, leaving two open positions to be filled at the February meeting. One must be from Harrison County, the other may be from anywhere within the region. The candidates must fall into one of the following categories: Real Estate broker or agent, private developer, and appraiser; attorneys, accountants, and bankers; community or economic development representatives; government representative; and At-Large representative. If the board has recommendations please let DeBord know.
8. **Staff Update.** Fleener informed the board that Ashley Cox gave her resignation and left SWIPCO the end of October. After evaluating workloads it was decided to hire one person combining two positions, Ashley's and the new lead abatement coordinator. That position was filled internally by Nichole Rhodes, who had been working in the transit office and previously worked in management at Crossroads of Western Iowa. DeBord will resume housing trust fund board duties in the interim period.
9. **Discuss Current Programs.** Hansen reported, see attached.
10. **Other Business.** None presented.
11. **Adjourn.** Wells moved to adjourn the meeting at 10:17 a.m. Bowden seconded.

SOUTHWEST IOWA HOUSING TRUST FUND, INC.

Serving Cass, Fremont, Harrison, Mills, Montgomery, Page, and Shelby Counties

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