

MINUTES
Regional Planning Affiliate 13 – Policy Board
Thursday May 27 ~ 2:30 p.m.
Zoom Meeting
Meeting ID: 829 3018 5267
Passcode: 541437

1. **Call to Order.** Jones called the meeting to order at 2:32 p.m.
2. **Roll Call.** Members present: Armstrong, Hartkopf, Jones, Lyman, McClarnon, and Robinson. A quorum was present. Staff present: DeBord, Fleener, and McCurdy.
3. **Approve Agenda.** Armstrong moved to approve the agenda and Robinson seconded. The motion passed with all ayes.
4. **Approve March 18, 2021 Minutes.** McClarnon moved to approve the minutes of the March 18, 2021 Joint Technical Committee and Policy Board meeting. Armstrong seconded. The motion passed with all ayes.
5. **Review and Approve TAP applications.** DeBord presented the applications:
 - a. The city of Stanton applied for \$100,000 to extend the Greenbelt Trail by .67 miles. It connects to 3.1 miles of existing trail and provides access to education facilities, child resource center, senior housing, etc. They have a match of \$144,435 and a resolution from the city guaranteeing the 20 year maintenance. The average score for their score sheets was 17 points.
 - b. The city of Clarinda applied for \$100,000 to extend their initial 1 mile trail from Clarinda City Park along Washington Street by .4 miles. They have a match of \$190,369.44 and a resolution from the city guaranteeing the 20 year maintenance. The average score for their score sheets was 14.75.
 - c. DeBord shared that if both projects are funded they will still have approximately \$112,000 left in the TAP fund, and the Iowa DOT has said they will rescind RPA 13's TAP funds if the balance is not brought down.
 - d. Robinson moved to approve the Stanton and Clarinda TAP applications. Armstrong seconded. Ayes: Armstrong, Hartkopf, Jones, Lyman, and Robinson. Nays: None. Abstaining: McClarnon. The motion passed.
6. **Review and Approve FY2022-2025 Draft Transportation Improvement Plan.** DeBord presented the plan for review. She pointed out that the Iowa DOT had noted in their review in 2020 the excessively high STBG balance. The cities and engineers have now programmed enough projects for FY22-25 that in FY25 RPA 13 shows a negative STBG balance of approximately \$266,000. Suhr, Iowa DOT regional planner, discussed with the state office in Ames and they say this is acceptable. The Technical Committee recommended approval as is, because projects scheduled in FY25 could be moved and funding changed within the next four years. Armstrong moved to approve the FY 22-25 Draft TIP. McClarnon seconded. The motion passed with all ayes.

- 7. Review and Approve FY2022 Final Transportation Planning Work Program.** Fleener presented the plan for review. She noted comments received from the DOT and changes made include removing any mention of projects in previous years as well as changing funding tables. Robinson moved to approve the FY22 Final TPWP. Armstrong seconded. The motion passed with all ayes.
- 8. Update on Current Projects.** The Cass County Trails Plan is nearing completion and will go out for public comment soon.
- 9. Small Community and Public Comments.** None presented.
- 10. Other Business.** None presented.
- 11. Adjourn.** Armstrong moved to adjourn the meeting at 2:40 p.m. and McClarnon seconded.

The members of the RPA 13 Technical Committee and Policy Board are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. Due to the Public Health Emergency, it is not advised to have gatherings of more than 10 people. The meeting is being held in person and by conference call originating from the Atlantic Golf and Country Club, 102 W. 29th St., Atlantic, IA 50022. It is open to the public and those in attendance can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.