

**Minutes**  
**Regional Planning Affiliate 13 –Technical Committee**  
**Tuesday May 25 ~ 1:30 p.m.**  
**Zoom Meeting**  
Meeting ID: 822 4126 5340  
Passcode: 153585

1. **Call to Order.** Technical Committee Vice Chair King called the meeting to order at 1:41 p.m.
2. **Roll Call.** Members present were Karen Albert, Dan Davis, JD King, AJ Lyman, John Lund, and Trent Wolken. A quorum was present. Staff present were Dani Briggs, Tammy DeBord, and Alexis Fleener. Others present were Andrew Hoppman and Randy Pullen for the City of Clarinda TAP application and Charlie Bechtold and Jenna Ramsey for the Stanton TAP application.
3. **Approve Agenda.** Wolken moved to approve the agenda. Lund seconded. The motion passed with all ayes.
4. **Approve March 18, 2021 Minutes.** Lyman moved to approve the Joint meeting minutes from March 18, 2021. Davis seconded. The motion passed with all ayes.
5. **Review and Approve TAP applications.**
  - a. DeBord shared that RPA 13 currently has \$400,804 dollars available for lending. With the \$88,000 previously programmed for a Shenandoah project, this leaves \$312,804 to grant out. The Iowa DOT has stated they will rescind RPA 13's funds and re-allocate to another project or region if the money is not awarded. If both projects that RPA 13 received applications for are funded, \$112,804 will remain in the account and continue to accrue annually.
  - b. Representatives from the Clarinda Community Trail Committee Andrew Hoppman and Randy Pullen presented the city of Clarinda TAP application for \$100,000 for a trail extension project. Matching funds of \$190,369.44 are available. The trail is a .328 mile concrete trail from the city park along Washington Street. The trail extension will add trail access to a day care, a senior living facility, community college, and a major employer in the region.
  - c. Representatives from the Stanton trails group Jenna Ramsey and engineer Charlie Bechtold presented the city of Stanton TAP application for \$100,000 for a trail extension projection. Matching funds of \$144,435 is available. The trail is a .67 mile paved trail connecting the existing 3.1 miles of trail to educational facilities, child resource center, senior care housing, and parks.
  - d. Lyman moved to recommend approval of the Clarinda and Stanton TAP applications to the policy board. Davis seconded the motion and it passed with all ayes.

**6. Review and Approve FY2022-2025 Draft Transportation Improvement Plan.** DeBord presented the plan to the technical committee. She brought special attention to the project list asking if there were any projects programmed incorrectly, missing, etc. She also asked the engineers if there are any STBG/STBG SWAP projects that the funding could be reduced or pushed back a fiscal year as three large projects are scheduled for FY25 and the funding is short approximately \$266,000 that year. DeBord also noted this is a good problem to have as RPA 13 did have a surplus of STBG funding that the DOT noted in their review. The engineers felt as the overture occurs in FY25 and so much could change in four years leading up to then, that it should be left for now and submitted to the Iowa DOT as is. Wolken moved the technical committee recommend approval to the policy board of the draft TIP. Lund seconded. The motion passed with all ayes.

**7. Review and Approve FY2022 Final Transportation Planning Work Program.** Fleener presented the Final TPWP for review. She highlighted the changes requested by the DOT, which included removing language from the 2019 LRTP, that document should only contain information from the current year. Davis moved to recommend to approve the final TPWP and Wolken seconded. The motion passed with all ayes.

**8. Update on Current Projects.**

- a. DeBord asked Lyman to give an update on the Shenandoah TAP project. Lyman said he did not have a lot of details as this project was in place before he came to Shenandoah, but that there was some trouble with the architect and water/sewer facilities. He believes it is moving ahead just much slower than anticipated.
- b. Briggs reported she is nearing completion on the Cass County Trails project and it will go out for public comment soon. King asked if she had access to the trails plans previously completed by the park service and she confirmed she did, they consisted of maps and GIS data. However, Cass County did not participate in that planning process. She is updating a 2008 trail plan SWIPCO had done for Cass County.
- c. County engineers gave updates on their current projects.
- d. Suhr reported the resurfacing project on US275 should be done in the next month, IA 2 project is on schedule, and Hwy 48 bridge outside of Elliott is beginning soon.

**9. Small Community and Public Comments.** None presented.

**10. Other Business.** None presented.

**11. Adjourn.** Davis moved to adjourn the meeting at 2:19 p.m. Lund seconded and the motion passed with all ayes.

*The members of the RPA 13 Technical Committee and Policy Board are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. Due to the Public Health Emergency, it is not advised to have gatherings of more than 10 people. The meeting is being held in person and by conference call originating from the Atlantic Golf and Country Club, 102 W. 29<sup>th</sup> St., Atlantic, IA 50022. It is open to the public and those in attendance can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.*