

**The City of Hamburg
Request for Bids
Asbestos Abatement Services
for Hazard Mitigation Grant Program (HMGP) and Public
Assistance (PA) Demolition**

Issue Date: December 3, 2020

Response Deadline: December 17, 2020 at 9:00 AM

**Questions are to be directed to Sandy Hansen, Housing Team Leader,
Southwest Iowa Planning Council. 712-243-4196. Sandy.Hansen@swipco.org**

**THE CITY OF HAMBURG
REQUEST FOR BIDS FOR
ASBESTOS ABATEMENT SERVICES
HAZARD MITIGATION GRANT PROGRAM**

Introduction

In March 2019, the city of Hamburg sustained severe flood damage resulting from snowmelt and runoff from the Missouri River. Our disaster recovery efforts include a grant from the Federal Emergency Management Agency (FEMA) under the Hazard Mitigation Grant Program (HMGP). To mitigate properties from future flooding, grant funds will be used to acquire properties that were damaged. Once acquired, grant funds will also be used to demolish the structure, and the lot will perpetually remain as open green space. Therefore, we are soliciting bids for asbestos abatement services of approximately 24 properties. Additional properties may be added to the contract by change order.

Project Scope

Southwest Iowa Planning Council (SWIPCO), on behalf of the city of Hamburg, Iowa, hereby requests bids for asbestos abatement of 24 properties (subject to change) located in Hamburg as a result of the 2019 flood. Hamburg obtained asbestos-containing material (ACM) survey reports from Terracon Consultants, LLC. The inspections revealed the presence of ACM at approximately 24 properties. As such, demolition of the buildings must comply with Asbestos NESHAP emission-control requirements and the ACM must be removed from the buildings prior to demolition. Full reports available upon request.

SCOPE OF WORK TO INCLUDE:

Complete removal and disposal of asbestos-containing materials (ACMs) and asbestos-contaminated materials in preparation for multiple building demolitions. The intent is for the abatement contractor to prepare each building for demolition by removing all asbestos-containing materials.

- A. Specific regulatory and compliance submittals that must be provided to SWIPCO prior to commencing any abatement work.
- B. Site specific abatement work plan and safety plan submittals must be provided to SWIPCO prior to commencing any abatement work.
- C. Proposed abatement scheduled per building.
- D. Summary of the asbestos abatement work including the removal and disposal of asbestos-containing material (ACM) in accordance with local, state and federal current regulations.
- E. Summary of Industry Standards related to abatement work.
- F. Requirements for personnel air monitoring.

Additional requirements expressed in Attachment 3.

Complete bids must be received at Southwest Iowa Planning Council (SWIPCO) 1501 SW 7th Street, Atlantic, IA 50022, no later than December 17, 2020 at 9:00 am. Bids can also be emailed to sandy.hansen@swipco.org. Receipt of email is not guaranteed. It is the responsibility of the bidder to verify receipt.

COMPLETE BID INCLUDES:

- Bid Signature Page (Attachment 1);
- Bid Tab (Attachment 2) SUBJECT TO CHANGE;
- Copy of the bidder’s current Iowa Workforce Development Registration issued by Iowa Work Force;
- Evidence of ability to meet the insurance requirements and bonding requirements;
 1. Commercial General Liability Insurance
 - I. \$1,000,000 Bodily Injury and Property Damage-each occurrence
 - II. \$2,000,000 General Aggregate
 2. Bonding Requirements – Performance bond 100% of the contract price
- Experience and work history of other projects of similar size and scope
- Favorable references from past clients on projects of similar size and scope
- Ability to immediately fully staff the Project with certified, licensed, and trained personnel
- Non Collusion: By submitting a bid, the bidder certifies that the bid is submitted without prior knowledge of competitive prices, and the bid is in all respects fair and not subject to any collusion, fraud, or illegal action.

Bid submittals will be first reviewed individually to ensure minimum qualifications have been satisfied as outlined above. Once contractor qualification and suitability has been determined, all Contractor submittals will be reviewed by the city of Hamburg. The city of Hamburg reserves the right to hire more than one contractor to complete all asbestos abatement procedures. The City reserves the right to seek a negotiated fee schedule or to make no formal selection at the end of the process. All expenses associated with response to this RFP are the responsibility of the responder. THE CITY OF HAMBURG WILL ENTER INTO SUCH CONTRACT AS IT SHALL DEEM TO BE IN ITS BEST INTEREST.

Any proposal submitted without the expressed requirements of this RFP or submitted after the deadline will be rejected. Bids may be withdrawn any time prior to December 17, 2020 at 9:00 am. Thereafter, no bid may be modified or withdrawn for a period of twenty-four (24) months. A Contractor’s submission of a bid constitutes their acceptance of the foregoing award methodology and their recognition and acceptance that the County will use this process to make a contract award.

No bid shall be accepted from, and no contract will be awarded to any person, firm, or corporation that is in arrears to City of Hamburg upon debt or contract, that is a defaulter, as surety or otherwise, upon any obligation to City of Hamburg, or that is deemed irresponsible or unreliable, as so determined by Southwest Iowa Planning Council or City of Hamburg in their sole discretion. City of Hamburg reserves the right to reject any and all bids, and to waive any minor, non-material errors or irregularities as so determined. Due to the use of federal funds, the County will follow 2 CFR Part 200 Federal Procurement regulations.

Attachment 1: Bid Signature Page

Attachment 2: Bid Tab

Attachment 3: Additional Requirements and Expectations

All questions about this RFP are preferred in writing to Sandy Hansen, Southwest Iowa Planning Council, sandy.hansen@swipco.org.

ANY AMENDMENTS TO THIS RFP WILL BE POSTED ON OUR WEBSITE:

<https://www.swipco.org/career-opportunities-rfp-s/>

Submittal to be received via mail or email by 12/17/20 at 9:00 am

**Sandy Hansen, Housing Team Leader
Southwest Iowa Planning Council
1501 SW 7th Street, Atlantic, IA 50022
712-243-4196 ext 233 (phone), 712-243-3458 (fax)
Sandy.Hansen@swipco.org**

Attachment 1: Bid Signature Page

The undersigned bidder, having examined the documents contained in the REQUEST FOR PROPOSAL DEMOLITION PROGRAM issued by Southwest Iowa Planning Council for City of Hamburg, and understanding that any resulting awarded contract will be based on firm-fixed pricing, and that no pricing adjustment will be authorized regardless of the Contractor's actual costs to perform the contract, to include but not limited to any and all costs for labor, materials, equipment, licenses and permits, fuel, and tipping fees, hereby submits this bid. Bid shall be irrevocable and binding for 24 months.

SUBMITTING FIRM

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Iowa Contractor's Registration Number: _____

Printed Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Attachment 2: Bid Tab
SEE ATTACHED EXCEL BID TAB

Attachment 3: Additional Requirements and Expectations

SUMMARY OF ABATEMENT WORK

- A. Identified ACM: Remove and dispose of the asbestos-containing materials (ACMs) to prepare the building for demolition. Contractor shall selectively demolish building components as necessary to gain access to and remove the designated materials. Additional materials may be present which were inaccessible or obstructed during the survey, or outside the scope of the survey, and are to be removed as part of the scope of work.
- B. Electric service is not available at each building.
- C. Water service will not be provided by the city of Hamburg.
- D. In general, the Contractor shall protect the building from unauthorized public access and buildings should not be left open for an extended duration of time.
- E. The Contractor is responsible for determining actual number, square footage, and/or linear footage of materials that are scheduled for abatement under this project.
- F. If any other materials are found or suspected within the building which are suspected of containing asbestos, notify SWIPCO for evaluation and sampling if necessary.
- G. Potential Asbestos Hazard: The disturbance or dislocation of ACM may cause asbestos fibers to be released into the atmosphere, thereby creating a potential health hazard to workers. Apprise workers, supervisory personnel, subcontractors and SWIPCO who will be at the job site of the seriousness of the hazard and of proper abatement work procedures, which must be followed.
 - 1. Where in the performance of the abatement work, workers, supervisory personnel, subcontractors, SWIPCO may encounter, disturb, or otherwise function in the immediate vicinity of any identified ACM, take appropriate continuous measures as necessary to protect people in the area from the potential hazard of exposure to airborne asbestos.
- H. The identified ACM materials being removed under this project are listed in this Section.
- I. Quantities and materials identified in each building are below to assist the contractor; however, it is the contractor's responsibility to verify and determine the total and complete extent of the materials and ensure that all asbestos materials are included in his bid to prepare the buildings for demolition.

NECESSARY SUBMITTALS BEFORE START OF WORK

- A. Notifications before the Start of Work:
 - 1. Notifications: All applicable notifications should identify this project as a "Demolition" project. All notifications and permits are the sole responsibility of the Contractor. All notifications shall be submitted to all state, local and federal agencies with copies provided to SWIPCO at the same time as submittal to these agencies.
 - 2. Licenses: The Contractor shall hold a current Business Entity license to perform asbestos projects in the State of Iowa and only utilize current Iowa Asbestos Abatement Worker or Iowa Asbestos Abatement Contractor Supervisor for handling asbestos materials.
- B. Before the Start of Work: Submit the following to SWIPCO for review. **DO NOT BEGIN WORK UNTIL THESE SUBMITTALS ARE APPROVED.**

Written abatement work plan per building: A description of the schedule for ACM including mobilization, prep per work area, removal, cleaning, final PCM clearance and tear-down of the containment(s) in compliance with this specification and applicable regulations.

1. The work plan shall also clearly state any major deviations in remediation technique from this specification.

In addition, the work plan shall include the following:

- Applicable certifications and licenses for the abatement and hazardous material transport company.
 - Name of the appropriate certification/licenses of the waste disposal facility.
 - Workers training certificates and licenses.
 - Respiratory protection program.
2. Prepare and submit a detailed safety plan applicable to the construction process and abatement work being performed.
 3. Inspection: Inspect areas in which abatement work will be performed.

The Contractor shall commence work immediately after receipt of the Notice to Proceed, but in no event shall more than ten (10) calendar days pass from start date agreed to by all parties. Failure to commence significant work, as determined by City of Hamburg, in its sole discretion, shall be grounds for termination of the Contract. Notice to Proceed may not be issued on all properties at once, be prepared for multiple mobilizations. The Project shall be completed in its entirety by the stated end date of the executed Contract unless agreed to by all parties. Failure to complete the Project by the stated end date shall be grounds for termination of the Contract and other penalties.

Securing the Site

All hazardous waste containers including asbestos waste shall be located within the work site, be enclosed and locked at all times when personnel are not present to oversee the material, i.e., hazardous waste dumpster. All containers of hazardous materials shall be clearly labeled as containing hazardous materials-

Access to the work area shall be controlled according to State regulations for Site Security. All other means of access shall be blocked or locked so as to prevent entry to or exit from the work area. The only exceptions to this rule are the waste load-out areas which shall be sealed except during the removal of containerized asbestos waste from the work area, and emergency exits in case of fire or accident.

- A. Work Schedule: The work is to be carried out diligently to completion. The Contractor shall furnish to SWIPCO a schedule identifying specific starting and completion dates for each removal phase which includes all ACM operations (i.e. Preparation, Enclosure and Waste Load-Out, Clean-Up Procedures, Disposal of Waste Materials, etc.).

SUMMARY OF INDUSTRY STANDARDS

- A. General Applicability of Codes and Regulations, and Standards: Except to the extent that more explicit or more stringent requirements are written directly into the contract documents, all applicable codes, regulations, and standards have the same force and effect (and are made a part of the contract documents by reference) as if copied directly into the contract documents, or as if published copies are bound herewith.
- B. Contractor Responsibility: The Contractor shall assume full responsibility and liability for the compliance with all applicable Federal, State, and local regulations pertaining to work practices, hauling, disposal, and protection of workers, visitors to the site, and persons occupying areas

adjacent to the site. The Contractor is responsible for providing medical examinations and maintaining medical records of personnel as required by the applicable Federal, State, and local regulations.

- C. Federal Requirements: which govern asbestos abatement work or hauling and disposal of the contaminated waste materials include but are not limited to the following:
1. U.S. EPA, including but not limited to:
 - AHERA 40 CFR 763, Subpart E;
 - NESHAP for Asbestos, 40 CFR 61, Subparts A and M;
 - Transport and Disposal of Asbestos Waste, 40 CFR 763, Subpart E, Appendix D.
 2. U.S. DOT, including but not limited to:
 - Hazardous Materials Program, Transportation of Hazardous Materials, 49 CFR 107, Subpart G;
 - General Information, Regulations and Definitions, 49 CFR 171; and
 - Carriage of Hazardous Materials by Public Highway, 49 CFR 177.
 3. State Requirements: Iowa Department of Natural Resources (DNR) and Iowa OSHA which govern abatement work or hauling and disposal of the contaminated waste materials include but are not limited to the following:

Notifications: All applicable notifications should identify this project as a "Demolition" project. All notifications and permits are the sole responsibility of the Contractor. All notifications shall be submitted to all state, local and federal agencies with copies provided to SWIPCO.

Licenses: The Contractor shall hold a current Business Entity license to perform asbestos projects in the State of Iowa and only utilize current Iowa Asbestos Abatement Worker or Iowa Asbestos Abatement Contractor Supervisor for handling asbestos materials.

Personal Monitoring: The Abatement Contractor shall perform all air monitoring required to meet OSHA Requirements. Access to the abatement work areas will be minimized by the placement of barrier tape or fencing around the project site by the abatement contractor. The Contractor will be responsible for ensuring personnel not involved with the removal process are prevented from entering the abatement work areas. All costs associated with OSHA personnel air-monitoring requirements shall be borne by the Contractor.

- E. Local Requirements: Abide by local requirements, which govern asbestos abatement work and the hauling and disposal of the contaminated waste materials.

SUBSTANTIAL COMPLETION OF ABATEMENT WORK

- A. Asbestos Abatement Work is Substantially Complete upon meeting the requirements of the following per building and under the contract including submission of:
1. Certificate of Visual Inspection Performed by the city of Hamburg's representative, ATC Group Services, at cost to the Owner.
 2. Receipts documenting proper disposal as specified in these specification sections.
 3. At the end of the project per building, provide the following submittals: daily logs, OSHA air results and/or negative exposure assessment, DNR 10 Day Notice, list of licensed workers/supervisors along with copies of training and licenses.
 4. ATC Group Services, L.L.C shall provide an AHERA/state asbestos inspector to deploy to the site post-demolition to provide visual inspection and final clearance letter.