

**SOUTHWEST IOWA PLANNING COUNCIL
MEETING MINUTES
Thursday, June 25, 2020
TELECONFERENCE**

Call to Order. Chair Parkhurst called the meeting to order at 1:30 p.m.

Roll Call. The following members were present via teleconference: Terry Arentson, Richard Crouch, Marilyn Drake, Debora Frazee, Dave Jones, AJ Lyman, Charlie Parkhurst, Donna Robinson, Matt Smith, John Straight, and Todd Valline. A quorum was present. Staff present: Tammy DeBord, Alexis Fleener, Mark Lander, John McCurdy, and Rhonda Oliphant.

Approve Agenda. Jones moved to approve the agenda and Crouch seconded. Members voted with all ayes.

Approve Minutes – May 28, 2020. Robinson moved to approve the minutes. Drake seconded. Members voted with all ayes.

Approve Financial Reports. Oliphant presented the financial reports. Arentson moved to approve the financial reports. Crouch seconded the motion. Motion passed with all ayes.

Approve Payment of Bills. Arentson moved and Robinson seconded a motion to approve payment of the bills. Members voted with all ayes.

Review and Approve the FY21 Budget. McCurdy presented the budget for review. Drake moved to approve the budget as presented. Jones seconded the motion. The motion passed with all ayes.

Action to Accept the recommendation of the Executive Committee on the Executive Director yearly review and compensation adjustment. Valline presented on behalf of the Executive Committee. The group recommends a 6% raise based on the Executive Director's positive performance and to bring him closer to average of salary of other COG directors. Arentson moved to increase the Executive Director salary by 6% from \$93,637 per year to \$99,255 per year. Drake seconded the motion. The motion passed with all ayes.

Approve Agency Expenditures. None presented.

Transit Report. Lander reported:

- Miles were 52,862; Rides were 9,484; and Hours were 4,055.
- Considerable increase over April ride numbers, due in large part to taxi rides.
- Workshops are starting to re-open including NPI, VODEC, and Concerned, Inc.
- Workroutes are filling back up, including weekend overtime for OSI and Monogram.

Planning Report. Fleener reported, see attached.

Housing and Southwest Iowa Housing Trust Fund Report. Fleener reported, see attached.

Business RLF Report. McCurdy reported:

- Iowa Agricultural Bio-Fibers has paid off their loan.

Director's Report. McCurdy reported, see attached.

Public Comment Period. None presented.

Board Sharing. Next meeting is Thursday July 23.

Other Business. None presented.

Adjourn. Crouch moved and Jones seconded to adjourn the meeting. Chair Parkhurst adjourned the meeting at 2:04 p.m.

Sherman Struble, Secretary