

Safety Meeting Minutes 6/18/2020

Those in attendance: John McCurdy, Karen Mauer, Mark Lander, Alexis Fleener, Matthew Lee and Dee Holtz

Old Business:

Mark Lander reviewed accidents:

- 1) Driver scraped a car with his bus, driver educated about getting too close to objects and will lose incentive pay.
 - 2) Driver foot slipped off brake as his shoe was wet, his bus ended up hitting a door at the CB garage. Driver educated about what happens in slippery conditions, driver will lose incentive pay.
- Mark Lander has asked Tracy Clark from the Transit office to join the safety committee.
 - Karen Mauer has been promoted to her new position of Administrative Services Director she will remain on the safety committee. Daurine Petersen has been promoted to Human Resource Coordinator and will be join the safety committee.
 - Kelly is improving with scheduling drug screens for drivers throughout the quarter instead of waiting till the end of the quarter. This last quarter has been challenging since the COVID- 19 has hit and several of the drivers are not working.
 - IMWCA is transferring to a new platform on July 1st. All training right now is going to be focused on COVID-19 safety precautions and Para plan training.
 - Discussed installing an app for 911 on all the new I pads.
 - John is going to reach out to Ashley at CCHS in the Occupational Health department. Now with the restrictions being lifted on COVID-19, see if she is available to come out and evaluate our drivers to ensure that the PCP test is sufficient. Then review the driver's job description to see if any changes need to be put in place.
 - John will set up a camera training session in the future.

Follow up on COVID-19:

- Continue to keep ordering supplies for drivers the wait time is extended due to COVID-19.
- We will follow protocol if an employee would have symptoms of COVID-19, contact their Health care provider and follow their protocol.

- Buses are being deep cleaned and sanitized. Drivers are wearing mask, we have put in place a clear curtain in one bus. Hand sanitizer is always available.

Thank you Alexis Fleener for serving on the safety meeting. Alexis is leaving the safety committee as we have added new members. Thank you Alexis!

New Business:

- We will welcome Daurine Petersen and Tracy Clark to the safety committee.
- Waiting on the school to come out with their COVID -19 plan for transporting school children. When this is available then we can put in place a plan to ensure that all safety precautions are put in place to be able to transport children in a safe manner do to the COVID-19.
- Next month we will meet and have fire safety training with office staff.