

SOUTHWEST IOWA PLANNING COUNCIL
MEETING MINUTES
Thursday, March 26, 2020
Teleconference

Call to Order. Chair Parkhurst called the meeting to order at 1:30 p.m.

Roll Call. The following members were present: Terry Arentson, Alan Armstrong, Richard Crouch, Marilyn Drake, Debora Frazee, Dave Jones, Charlie Parkhurst, Donna Robinson, Sherman Struble, Todd Valline, Frank Waters, and Brad Wright. A quorum was present. Staff present: Tammy DeBord, Alexis Fleener, Mark Lander, John McCurdy, and Rhonda Oliphant.

Approve Agenda. Robinson moved to approve the agenda and Crouch seconded. Members voted with all ayes.

Approve Minutes – February 27, 2020. Waters moved to approve the minutes. Drake seconded. Members voted with all ayes.

Approve Financial Reports. Oliphant presented the financial report. Struble moved to approve the financial reports. Robinson seconded the motion. Motion passed with all ayes.

Approve Payment of Bills. Crouch moved and Waters seconded a motion to approve payment of the bills. Members voted with all ayes.

Approve Agency Expenditures. McCurdy presented for information purposes a \$1,000 purchase of a disinfecting machine. No action taken.

Discuss/Approve COVID-19 Related Leave Pay. Item tabled pending approval of government relief bill.

Discuss/Approve Continuation of Health Benefit During COVID-19 Related Temporary Layoffs. Item tabled pending approval of government relief bill.

Set Public Hearing date and time for FY21 Iowa DOT Consolidated Funding Application. Wright moved to set the public hearing date for April 23 at 1:30 p.m. Crouch seconded the motion. The motion passed with all ayes.

Transit Report. Lander reported:

- Miles – 169,550 (+22,010); Rides – 31,461 (+3,274); Hours – 9,934 (-451)
- Majority of services have been shut down due to COVID-19.
- The following routes are still operating as of today: STS, OSI, Monogram foods, PSSI for OSI and Monogram, Menards, and Glenwood state school shuttle.
- In addition, SWITA is still taking special trips to doctor's visits, grocery store, etc. as needed.

Planning Report. Fleener reported, see attached.

Housing and Southwest Iowa Housing Trust Fund Report. Fleener reported, see attached.

Business RLF Report. McCurdy reported.

- Staff has communicated with USDA and EDA on how to help business loan recipients in the instance they need to temporarily stop payments.
- One new potential loan has contacted SWIPCO. The business is a new restaurant in Villisca.

Director's Report. McCurdy reported, see attached.

Public Comment Period. None presented.

Board Sharing. None presented.

Other Business. None presented.

Adjourn. Struble moved to adjourn the meeting and Crouch seconded. Chair Parkhurst adjourned the meeting at 1:55 p.m.

Sherman Struble, Secretary