

Safety Meeting Minutes 11/21/19

Those in attendance: John McCurdy, Karen Mauer, Ashley Cox, Alexis Fleener, Kelly Davis (sat in for Mark Lander) and Dee Holtz

Absent: Mark Lander and Matthew Lee

Old Business:

Ashley Cox now has access to the live cameras. John will work on training us as individuals on how to use all the options available if needed.

We were all in agreement the School registration forms worked extremely well this year and have had no complaints on the forms or the wording that was changed (describing behaviors that are not tolerated)

New Business:

Gate reader in Council Bluffs is turn off as it is not working properly; this will remain off as winter is approaching. This way the gate will not be a problem for the drivers as it could get stuck open or shut due to the weather.

John will be training office staff at the next staff meeting in December on Spotting scam emails, as the hackers are getting more creative.

Need to plan a day for training staff on blood borne pathogens and slips, trips and falls and etc.

John reported that he has met our new representative from IMWCA; Staci Griffin. Discussed as Staci stated there are new resources available for safety video for our drivers to watch. She also recommended that with our PCP testing that we make a policy change that for example: the drivers would have to push a wheel chair with so many pounds in it. This would be for drivers only. John has contacted Kristy Libby at CCHS to see if Occupation Health needs to come out and evaluate job descriptions to ensure that we are covering all options for safety.

Discussion on back ground checks and urine drug screens for all employees; Karen will check with IMWCA to see what kind of changes we could make to our policy.

Kristin Haar with IDOT completed her Audit. Educated transit office that they cannot wait until the end of the quarter to do random drug testing, it needs to be spread out more through the quarter.

Discussed changing the door knob in the board room, making it so it would lock when closed. We could then use this room for a "safe" room if necessary

We are going to put the file project on hold for now, until we can figure out space for new employees.

Accidents:

10-16-19 Driver headed west on Hwy 6 and Sunnydale Rd in CB. Our driver was returning the PSSI cleaning crew when he dozed off and crossed the centerline striking a concrete truck head on and then striking a smaller car. Seven riders were on our bus nine people received treatment. Two were kept overnight for observation and released the next day. Our vehicle and the small car were a total loss, have not heard about the concrete truck yet. Driver resigned following the accident.

10-29-19 Driver headed North in the turning lane at E Pierce St and 1st St. A Chevy blazer turning south onto 1st St crossed into our lane and struck our bus. There was one passenger on our bus no injuries reported. Considerable damage was done to our vehicle and the other vehicle was completely disable and had to be towed. The driver of the other vehicle was ticketed. Driver did not lose incentive pay.

Dee Holtz
Administrative Assistant