

Safety Meeting Minutes 7/19/19

Those in attendance: John McCurdy, Karen Mauer, Ashley Cox, Kelly Davis (sat in for Mark Lander) and Dee Holtz

Absent: Mark Lander and Matthew Lee

Old Business:

Followed up on an accident that took place a few months ago as they had not determine yet if anyone was at fault. The Driver reported that the weather was very foggy; he was turning and another person turned at the same time. It was determined our driver was at fault and was cited; educated about the importance of driving in adverse weather; driver will lose incentive pay.

We had a fireman from the Atlantic Fire Department come out and train staff on how to properly extinguish a fire using a fire extinguisher. Several employees took part in this training.

Access Card keys: all employees have been educated to try their card to make sure their card is working properly.

Council Bluffs bus barn the gate reader is now hard wired and buried underground instead of wireless. This should resolves the issues they were having.

New Business:

Matthew Lee our new Housing Inspector will be on our safety committee, he was absent today as he was in Sioux City taking a Lead test.

A driver was in an accident; no injuries reported, bus was damaged and driver was cited for failure to maintain control. Upon review of the camera it appears the driver fell asleep. Driver advised to see his physician for clearance to be able to come back and drive. Driver did and was cleared medically to drive again. Driver will lose incentive pay.

A driver reported a deer ran into the side of the bus; door had to be replaced.

A driver got to close to a pole and caught the rubber bumper on the back of the bus. Driver educated to leave enough room when turning, driver will lose incentive pay.

Discussed the school in town transportation registration and rules form; this form has been updated, added is a description about the different types of behaviors that will not be tolerated of the passengers and the consequences of repeated violations.

Discussed that Ashley needs to have access to the live cameras also. The app was installed on Mark Lander's, Teresa Wright's, Kristen Templeton's, Karen Mauer's and Dee Holtz's computers. John will give us one on one training on how to look back on the history of the cameras.

Dee Holtz
Administrative Assistant

